

Application Submission Directions:

Please Mail or Drop off the following form at the address below when completed:

**City of Dickinson
Attn: Event Alcohol Permit
99 2nd Street East
Dickinson, ND 58601**

If you have any questions regarding the submission of this application, please feel free to contact City Hall at 701-456-7744

NOTICE

North Dakota Century Code 53-02-08 requires that any public dance, music festival or public concert must have law enforcement or **licensed security** so that law and order are maintained.

The Sheriff in any county or the Chief of Police in any city where the dance or concert is being held may police the dance or shall determine the number of **licensed security** officers required to police the public dance, music festival or public concert.

The person conducting the public dance, music festival or public concert shall pay to the Sheriff, Chief of Police or the licensed security the cost of policing the dance, music festival or concert before the dance, festival or concert is held.

Staffing issues do not permit the Dickinson Police Department to provide such security, therefore private **licensed security** must be contracted by the person conducting the public dance, music festival or public concert for security. The licensed security company and the number of licensed security officers must be approved by the Chief of Police prior to the event being conducted and prior to the Chief of Police approving the application for the event alcoholic beverage permit if the event includes a public dance, music festival or public concert.

Dustin Dassinger
Chief of Police

15. Wrist band or hand stamp for 21yoa? () *Yes () No *Specify: Band - Stamp
16. Live music? () *Yes () No *Band name: _____
17. Anticipated crowd size? _____
18. Is there a dining area? () Yes () No
 If so, do you (will you) serve alcoholic beverages in this dining area? () Yes () No
 *You are hereby given notice that all food items will be sold/served in an area separate from area where alcohol is sold.
20. Name of bona fide security company contracted for event: _____
21. Number of bona fide security personnel assigned to event: _____
22. Number of in-house staff dedicated to security for event: _____
23. I hereby verify there will be one entrance, one exit and a person (server trained preferred) stationed at the entrance/exit at all times to check ID's. I hereby also acknowledge the Police Department will conduct routine inspections to insure that I am in compliance with foregoing conditions.
24. Identify the premises to be used and draw a clear and understandable floor plan of premises. Show what part of the building/area will be used for the alcoholic beverage business, including all exits, bars, dining areas (if any), beverage coolers and beverage storage area. Indicate what are solid walls, half walls, dividers, moveable partitions or stanchion controlled areas. If event is being conducted outdoors, include the area to be fenced. *Note: Alcohol sale areas have to have clear and defined boundaries denoted in diagram showing the entrance/exit and establishing a restrictive over the counter sale area. *Attach additional sheets as needed.*

I hereby state that the above information is true to the best of my knowledge and if such permit is granted I agree to comply with all of the ordinances of the City of Dickinson and the laws of the State of North Dakota and the United States.

Dated this _____ day of _____, 20_____.

(Licensee)

BY: _____
(Name and title if corporate officer)

Subscribed and sworn to before me this _____ day of _____, 20_____.

(SEAL)

Notary Public, _____
_____ County, North Dakota
My Commission Expires:

Local fee/Filing Requirement: Completed applications must be received 10 business days prior to event. \$100.00 per day with a maximum 3 consecutive days

Approved by:

Approved by:

City Administrator Date

Police Department Date

City of Dickinson
c/o Rita Binstock
99 2nd Street East
Dickinson ND 58601