



CITY OF DICKINSON
99 2ND Street East · Dickinson, ND 58601
Office 701-456-7744, Fax 701-456-7723
www.dickinsongov.com

Application # LM _____

Lot Modification

Please fill out the information below and submit completed form to the Planning Department. Lot Modifications shall take approximately 5 business days. The process will be completed with the recording of a deed(s) and (or) a survey with a legal description(s) accurately describing the new lot(s). **Approved applications reflect administrative actions and are not to be recorded.** If you have any questions please the City Planning Department at 701-456-7744.

Fee: \$50.00

Note: All lot modifications exempt from the platting and minor subdivision review, must meet the requirements of Section 39.030 of the Dickinson Municipal Code at the time of the deed recordation.

If required PLEASE ATTACH A COPY OF A SURVEY, PLAT, OR SITE PLAN SHOWING NEW LOT CONFIGURATION. (A survey may be required, depending on the requested action and site conditions.)

***Lot modifications that require a survey and/or plat shall contain the following signature block:**

CERTIFICATE OF APPROVAL

The within and foregoing Plat/Survey is hereby approved.

Dated _____, 20____.

City Engineer, City of Dickinson

*Lot modifications requiring a survey will not be recorded without the City Engineers approval/signature. All other proposed lot modifications shall have both the property owner signature and a City Planning Official's notarized signature. The original form will be provided to the County Recorder for verification purposes only.

Check one:

- Lot combination
- Lot split (maximum of 3 lots)
- Lot reconfiguration

Please indicate where to send Approval/Denial letter;

Check one:

- Please mail letter to applicant's address
- Please mail letter to owner
- Call for Pickup

Name of Applicant/Property Owner:

Company/Applicant (if applicable):

Mailing Address:

Phone Number(s):

Email:

(If you would like a copy of the letter emailed to you)

