

DARKSIDE LLP DBA THE EVIL OLIVE PIZZERIA AND BAR – JASON POLANCHEK

Administrator Kessel explained the situation in regards to the old Queen City Club, now Evil Olive Pizzeria was originally outside of city limits and was annexed into the City. The building had an existing liquor license and in the ordinance states that it could not be moved anywhere else except the present Queen City Club/Evil Olive Pizzeria.

Jason Polanchek, owner of Evil Olive Pizzeria and Bar asked the City Commission to change the ordinance to allow the liquor license from Evil Olive to become movable.

President Johnson does not see why an adjustment could not be made to the ordinance to make this liquor license the same as all the rest. Johnson is not sure of the circumstances that were made at the time of the annexation.

City Attorney Matt Kolling states the Evil Olive is a special provision which was annexed into the City. Kolling states it doesn't appear that there are any other provisions of the City Code to prevent the change of the liquor license to moveable. This decision would be done at the Commission's discretion.

President Johnson advises Mr. Polanchek that no action will be taken on his liquor license this evening but that he should continue to keep abreast of the situation at future meetings.

5:35 PM

PUBLIC HEARING – SPECIAL USE PERMIT

A. ST. JOHN'S EPISCOPAL CHURCH/ABC CHILDCARE

City Engineer Shawn Soehren received a request from St. John's Episcopal Church/ABC Childcare to operate a daycare at the facility. Soehren states it is not actually a church run daycare but another group will use the facility to operate the daycare. The group will be using the church's parking lot to pickup and drop off children.

President Dennis Johnson opened the public hearing at 5:38 p.m. to gather input regarding the ABC Childcare special use permit.

Hearing no comment President Johnson closed the public hearing at 5:39 p.m.

MOTION BY: Carson Steiner

SECONDED BY: Shirley Dukart

To approve the Special Use Permit request from St. John's Episcopal Church/ABC Childcare for the group daycare.

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0.
Motion declared duly passed

5:45 PM

RECYCLING COMMITTEE UPDATE AND GRASS CLIPPING COMPOSTING

Administrator Kessel presented the recycling survey which was sent to approximately 6000 people and 33% returned the survey. The survey showed the citizens were highly excited about recycling. Recycling would decrease the amount of items in the landfill, conserve energy and natural resources. Four to five pounds of garbage are produced each day per person. During a calendar year this is 100,000 tons of material which would cost \$1.2 million.

Jay Greenwood, spokesperson for the Recycling Committee, gave a brief update of the recycling committee and their goals. Greenwood states the committee has met three times to identify what the recyclable materials should be. A graph was enclosed which listed the top four recyclable items. Composting and cardboard were highly recommended to recycle. Greenwood states cardboard is quite valuable at the present time. Also Mr. Greenwood elaborated on yard waste composting. He states the City may discontinue picking up yard and grass clippings. He suggested a more suitable way to cut lawns was to mulch the grass. Greenwood states grass decomposes very slowly when baled with other items. He states landfill space is incredibly valuable. He also encourages people to recycle oil, cans, plastic, large appliances, concrete, batteries, clothing, etc.

Commissioner Dukart is concerned about the aging population and how they would be able to transport their grass clippings to the baler building or composting sites.

Chief Solid Waste Operator Ron Bachmeier researched other cities and advised Ms. Dukart that forms could be filled out where the elderly still could have their composting picked up at their residence. He feels mandatory composting is better business for yard service people as when they do yard work they would be able to pick up the compost right away. He also speaks about curbside pickup, recyclable bags for compost and using separate trucks for pickups.

Commissioner Jackson mentions the Recycling Committee is made up of citizens and City staff and they bring to the table many good ideas, very realistic and practical, in what can be done to recycle. Jackson states the biggest thing the City can do is to promote the notion.

6:00 PM

INDUSTRIAL SITE STUDY- GAYLON BAKER

Gaylon Baker Executive Vice President Stark Development shares with the Commission the results of the industrial feasibility site study done last year. The study was done by a committee of six people which was funded by Stark Development Corporation with a matching grant. The reason for the study was for Dickinson to have a vision of making this into a very high quality community, to find where Dickinson was going, growth for long term, how it is going to benefit the community and Dickinson's curb appeal. The study shows the need for an industrial park facility, matrix on how needs rank, general location map and the full documents look at an area of the local and regional economy in and around Stark and southern Dunn counties. Four areas were evaluated; agriculture, manufacturing, energy and tourism. Baker also identified areas for industrial development; Belfield; North Dickinson, South Dickinson, Dickinson Airport, East Dickinson and Richardton. Baker expresses his high concern for curb appeal and residential areas. Discussion was held on having buffer zones between residential and industrial. Baker would like to promote energy industrial parks at this time. Baker states Dickinson and the surrounding community need to be prepared for the growth and investment. Baker also expresses the concern for comprehensive planning at the City and county level.

Commissioner Jackson would like to make the policy makers aware of the 600+ acres that already exist for this growth.

President Johnson asks Mr. Baker to keep the city in the loop. Johnson does recognize the need for industrial sites and if more oil is found in the community it will put a lot more pressure on the industrial and housing sites.

6:15 PM

PUBLIC HEARING – UTILITY EASEMENT VACATION

A. COUNTY OAKS ESTATES SECOND ADDITION

City Engineer Shawn Soehren received a request for a utility easement vacation located at Lots 15, 16, 19 and 20 of Block 5 Country Oaks. This would allow the property owner to develop an eight plex.

President Dennis Johnson opened the public hearing at 6:21 p.m. to gather input regarding the utility easement vacation.

President Johnson asked if there was any public comment. No public comment was received President Johnson closed the public hearing at 6:22 p.m.

MOTION BY: Gene Jackson

SECONDED BY: Shirley Dukart

To authorize introducing Resolution No. 14-2010.

To authorize introduction Resolution 15-2010 for adoption. To approve Painted Canyon Subdivision with the understanding the Engineering Department will remove the street names and a development plan needs to be submitted by developer prior to the release of the plan to City Engineer.

RESOLUTION NO. 15-2010

A RESOLUTION APPROVING FINAL PLAT ENTITLED PAINTED CANYON SUBDIVISION, STARK COUNTY, NORTH DAKOTA.

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0.
Motion declared duly passed

D. DEVELOPMENT IMPACT FEES – LARRY STANG

City Engineer Soehren stated Larry Stang requested Development Impact Fees for sewer, water and street improvements on 5th Street SW. He stated the project will cost approximately \$126,000 of which the city would pay 50% or approximately \$62,000 toward the project.

President Johnson would like to bond for the \$2 million dollars that is used for the Development Impact Fees. This account shows a negative balance on our books and we need to review our options at this time. We need to face the issue if we are going to expand this from \$2 million to a larger number or take some other avenue.

Commissioner Jackson feels within the next year or two the City will be faced with potential special assessments for infrastructure that is not simply part of the development, pumping station, etc. The City needs to look at different kinds of special assessments to use impact fees for.

President Johnson says Dickinson is very strong financially and would not have a problem marketing bonds, the interest rate is quite low and given the financial strength of Dickinson the bond rate would be quite low. This would make a lot of sense for the City to take advantage of this right now. Administrator Kessel and Financial Director Tina Johnson will review the bonds. Johnson would also like to look at bonding the \$10 million dollar project of the wastewater treatment plant. Again, City staff will look into this issue.

Engineer Soehren reveals at least four more developers will request funds in the future.

MOTION BY: Shirley Dukart SECONDED BY: Carson Steiner

To authorize introducing Resolution No. 16-2010 for adoption:

RESOLUTION NO. 16-2010

A RESOLUTION APPROVING THE USE OF IMPACT FEES FOR INFRASTRUCTURE IMPROVEMENTS IN STANG ADDITION AND THE INTENT OF THE CITY OF DICKINSON TO REIMBURSE ITSELF AT A FUTURE TIME THROUGH THE ISSUANCE OF BONDS IN COMPLIANCE WITH REIMBURSEMENT BOND REGULATIONS UNDER THE INTERNAL REVENUE CODE

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0.
Motion declared duly passed

E. Reports:

1. Code Enforcement Report for May, 2010

Engineer Soehren presents the Code Enforcement Report for May, 2010, new buildings permits of 59 which is up from 2009. The total value of permits and fees is well ahead of budgeted amount. Soehren and his staff's workload is very overwhelming at this time and a planner position is being discussed.

Commissioner Jackson said the county is interested in joint sharing a planner with the City. Jackson encourages us to move as quickly as we can in order to get this planner as an employee.

2. Board of Adjustment Meeting Minutes, May 24, 2010

Presented for informational purposes only.

3. Planning and Zoning Meeting Minutes, May 19, 2010

Presented for informational purposes only.

7. PUBLIC WORKS – MAINTENANCE AND UTILITIES

A. Preliminary Engineering Report on Wastewater Treatment Plant Assessment

Public Works Director Skip Rapp presented the Preliminary Engineering Report which is critical in the initial phase of the wastewater treatment plant project to ensure the areas of construction are compatible with the location of the facilities.

President Johnson states Mr. Rapp has presented this project to the City Commission on multiple occasions and this study would determine whether or not

parking issues and Kessel presents the following: 1. Hard surface and properly sign the city owned gravel parking lot west of the Depot and provide adequate lighting for users of this lot. This creates more useable parking in the various weather conditions present within the City. Enforcement of traffic rules, especially those related to pedestrian crossings shall receive special attention. 2. Mark parking spots along Villard from Sims Street west one block and from the intersection of Villard and Sims one block north. Delineating these spots will serve as a test to determine if it assists with downtown parking issues. An extra spot/s may be gained by properly marking around fire hydrants. If successful, this painting could be expanded to the remainder of the downtown area or portions of it. 3. Sign the downtown area as 90 minute parking from 8:00 a.m. to 5:00 p.m. Monday through Friday and hire a non-licensed police staff member to enforce the 90 minute parking and other parking related issues in the remainder of the City. It is anticipated parking ticket revenue will offset all or most of the salary. 4. Use the downtown parking assessment balance to cover all costs associated with these recommendations and consider increasing the annual assessment to \$25,000 from the current assessment of \$20,000. The assessment was \$30,000 several years ago. Phase I could possibly get done even this year.

Kessel also presents Phase 2: Update the green space; change the green space to downtown parking, have the park board take over the green space, also the old city hall may have additional parking spaces on the west side. He explains these are all options to be looked at.

Commissioner Steiner does not feel the parking lot west of the depot is a high priority right now but North of the Elks building better. Steiner feels there is quite a pedestrian problem. Steiner does not feel marking the parking spots to 90 minutes would do much for the parking issue. Steiner does not feel any of Kessel's suggestions would benefit the parking issues in the downtown area. He feels the parking North of the Elks would benefit the downtown area.

Commissioner Dukart feels the diagonal parking would create more parking spaces.

Commissioner Jackson feels the parking lot on Villard could be used more for employees and business owners and not customers. Jackson feels the potential abuse of extended parking could be enforced by the downtown merchants.

Commissioner Frenzel feels the downtown merchants need to stop their employees from parking on the streets all day. Also the lot west of the depot should be improved.

Administrator Kessel entertains a land swap with Wells Fargo as this could be beneficial for downtown parking.

President Johnson feels the City should not improve parking until the City knows what is going to take place with the Elks Building. If American Bank Center turns Ebeltoft/Sickler Law Firm building into a parking lot this will help considerably. Johnson feels in terms of improving the parking lot it should be a top priority. The last resort would be to take the city park and turn it into a parking lot, to try other options first.

Dwight Mundy, Greene Drug owner speaks out on the original plan of the city park and expresses his concern of the parking issues and how to resolve them. He feels that by turning the City Park into a parking lot would solve the problems of not having any place to park in the downtown area. Mundy feels all the other recommendations are only to gloss over the real problem of parking. Mundy also speaks about the special assessments on the downtown merchants parking and asks what the money is used for.

City Engineer Soehren states that it would cost approximately \$100,000 to pave a parking lot. Also if the City Park was turned into a parking lot the cost would be \$100,000 as it would need to remove the water, sidewalk, gutter, etc. The challenge is to get people to utilize cross walks as they do not want to take the effort to utilize them.

Citizen Darold Payne points out downtown Dickinson does not have a parking problem if the ordinance is enforced. The only issue is how to handle the employers and employees to make sure they park in the parking lots and not on the streets. After the first meeting many employees parked in the lot next to the depot. This parking lot is now full. At this time there are parking spots in front of businesses on the streets. If all employees/employers parked in the lots there would be no parking problems.

Business owner Linda Krank states if the City wants employers to monitor the streets who shall she call if there is a problem. She feels that no parking ordinance is being enforced at this time.

Commissioner Jackson would like the employer to call the car owner first and ask them to move. He suggests 90 minute parking signs.

Police Chief Rummel advises there are only three officers on shift in any given day. If there is a complaint of a car parked in the downtown area too long they check it out but if there is an emergency they will attend to the emergency first.

President Johnson again would like to see what American Bank Center will be doing with the Ebeltoft/Sickle building and at that time we can decide what to do. Johnson thinks there are reasonable suggestions to try first.

2. Liquor License Review

Administrator Kessel presents recommendations in regards to a new liquor license. Kessel states at a prior meeting Ms. Jane Ridl requests an additional on/off sale liquor license. Kessel checked with other cities and found the following: Kessel contacted John Kautzman, City Auditor from the City of Williston and Jim Brownlee, City Administrator from the City of West Fargo. Mr. Kautzman said they have not added a new on/off sale license but if they did they would charge the annual renewal fee as the issuance fee for the on/off sale license. They have issued new restaurant liquor licenses and they do charge a one-time issuance fee of \$30,000. Mr. Brownlee said the City of West Fargo does not limit the number of on/off sale liquor licenses it issues. He confirmed the city has been growing quite quickly but because they don't limit the number of licenses they don't have to deal with establishing a procedure for issuing a previously unavailable license. The City Commission should also be aware there has been a special circumstance recognized in current ordinance for the "Queen City Club" now operating as the "Evil Olive". Current ordinance creates a special on/off sale liquor license for this property which is only specific to that property. Kessel states the City Commission has several options related to the above two issues. 1. Not make any changes to the Queen City Club/Evil Olive ordinance and add a 16th on/off sale liquor license, 2. Eliminate the Queen City Club/Evil Olive provisions and not issue another license. 3. Provide a license with the same rights and privileges as an on/off sale license and add another on/off sale license per recommendation above and bringing the total on/off sale licenses to 17, 4. Take no action at all.

All Commissioners agree that the Queen City Club/Evil Olive should be treated the same as all other on/off sale license holders. Commissioners agree to have an additional on/off liquor license. The Commissioners also agree that if another license is offered a serious look at how to purchase or auction the license will need to be decided.

President Johnson would like for Administrator Kessel and Attorney Kolling draft an ordinance and present it at the next meeting. The Census report will probably not be issued for another year.

Citizen Jane Ridl thanks the Commission for their time in reviewing the liquor license. Ridl hopes this decision will not take a year to decide.

3. 2011 Budget Calendar

A 2011 Budget Calendar was presented to the Commissioners. A subsidy meeting for the stakeholders will be set up for July 15, 2010 at 1:00 p.m. at the library. A budget work session will be August 16, 2010 at 12:00 noon.

4. Library Director Hiring Update

Administrator Kessel will update the Commission on the new hire for the Library Director at the June 21, 2010 meeting. A list of seven candidates will be interviewed within the next week.

5. Joint Planning Meeting

Administrator Kessel would like to set up a meeting with the City's Planning and Zoning Commission, Stark County Planning and Zoning, City Commissioners and Stark County Commissioners to review planning and zoning, annexation and orderly development. This meeting will be set up for Monday, June 14, 2010 at 9:00 a.m. City Hall. A Special Organizational Meeting will take place at 12:00 noon on Monday, June 14, 2010.

6. Thank You Note – South Heart Senior Citizens, Dakota Prairie Helping Hands, Halliday Senior Citizens.

Provided for informational purposes only.

President Johnson would like to combine the wastewater fund and the water distribution fund for administrative purposes as this is how they are being used at this time.

B. City Attorney Report

1. Bidding Procedures, etc.

City Attorney Matt Kolling explains the City's responsibilities and obligations in the area of controversy which is the armory roof replacement. Kolling will review the City's obligation in respect to bidding. The City of Dickinson is a political subdivision of the State of North Dakota. As such, the City is governed both by its own city ordinances and by provisions of the North Dakota Century Code, as passed by the state legislature. Both the city ordinances and state law address a public-entity's obligations with respect to competitive bidding. So the City of Dickinson is obligated to give effect to the laws passed by both the state legislature and the city commission. State law with respect to competitive

bidding is limited to projects that may be characterized as “public improvements.” A “public improvement” is defined by the state legislature as follows: any improvement undertaken by a governing body or the good of the public and which is paid for with public funds and constructed on public land or within a public building and includes an improvement on public or nonpublic land if any portion of the construction phase of the project is paid for with public funds.

N.D.C.C. §48-01.2-01(20).

North Dakota law requires that if a “public improvement” is estimated to cost in excess of \$100,000, the public entity is required to award the contract by competitive bidding. Other than for “public improvements,” state law does not otherwise require competitive bidding for government purchases. Thus, for purchases other than “public improvements,” state law does not require anything regarding competitive bidding.

For this reason, the City of Dickinson has passed its own ordinance to require competitive bidding for its *non-public-improvement* purchases. Section 2.28 of the Dickinson City Code requires that when city purchases “supplies, material, equipment, and contractual services,” it must obtain competitive bids if the estimated cost of the purchase is in excess of \$20,000.

This \$20,000 limit applies specifically to “supplies, material, equipment, and contractual services.” It does not apply to “public improvements.” Since city ordinance do not address bidding limits for “public improvements” or deviate from state law regarding “public improvements” the state law provision controls the City’s legal obligations with respect to “public improvements.” This is part of the City’s legal obligations under its home rule authority. As a home rule city, Dickinson is entitled to deviate from state law on certain matters. But to alter the requirements of state law, the city must do so specifically and must do so in ordinance. That is, in order to deviate from state law regarding bidding limits for “public improvements,” city ordinances would have to address the bidding limit for “public improvements” specifically. Merely imposing a bidding limit for other contractual services in general is not sufficient to deviate from state law.

You, as city commissioners, could apply the \$20,000 limit to “public improvements.” We would merely need to add the term “public improvements” (as it is defined in state law) to the existing terms “supplies, materials, equipment, and contractual services” that are already in existing city code. But as a City, we have not done that yet. Accordingly, the City is obligated to apply the state law limitation to “public improvements” rather than the city ordinance limitations that apply to purchases of other products and services.

This does not preclude city staff from bidding purchases less than \$20,000 or public improvements less than \$100,000. At times, it may be that the public interest is best served by bidding these purchases. But, strictly as a legal matter, competitive bidding is not required. Once again, this is a policy judgment that is left to you as city commissioners. You are free to adjust those bidding limits as you deem best.

Regardless of whether competitive bidding is required, it has been questioned recently whether existing city code requires that the City obtain written, formal contracts for each project or purchase that the City enters into. The short answer is no. City code requires that whenever the City does enter into a contract, that the written agreement must be brought before you as city commissioners for approval. However, current city code is silent as to when a formal, written agreement is required. Historically, this has been up to individual city department heads to determine as they deem best. I believe that Mr. Kessel will address how this will be handled in the future.

Next, I would like to address how these city ordinances and state statutes apply to the most recent construction project in the replacement of the roof on the Dickinson Armory. The Armory project meets the definition of a “public improvement” as defined under state law. It is an improvement that is undertaken by a governing body for the benefit of the public, which is paid for by public funds and is constructed on public land. Accordingly, as a public improvement, the Armory project is subject to a \$100,000 competitive bidding limitation. If the Armory project was expected to cost in excess of \$100,000, the City would have been obligated to advertize for competitive bids, and award the contract pursuant to the public bidding process. However, the Armory roof estimate came in at \$89,000. Of that amount, the city portion is approximately \$30,000. So, pursuant to state law, the Armory project was not required to be competitively bid. That is not to say that the City was precluded from bidding the project. The city can always competitively bid a project if it so chooses. But, since the cost was less than \$100,000, the City was not legally-required to bid the project. That is part of the discretion state law gives to public officials. Only projects in excess of \$100,000 need to be bid; those under \$100,000 do not require competitive bidding.

Finally, I should make clear that, with the one exception of the \$100,000 state law limit for “public improvements,” all of the rules regarding competitive bidding are at your discretion as city commissioners. You have the power and authority to make those rules as restrictive or as liberal as you deem best. If you feel that the current rules governing the City’s competitive bidding process are not appropriate, it is within your discretion to alter them as you wish. It is solely a

matter of what you believe to be in the best public interest and would provide for the best management of City resources.

Administrator Kessel states the City has not broken any State laws, however, this issue could have been handled better. The consistent implementation of a policy is something that the City can improve on. Kessel feels gaining a contract specifically regarding the armory would have been a good idea. A contract form was presented to the Commission for review. Applying the \$20,000 standard for a single contractor can be cumbersome on how to conduct business on a regular basis. Expenses cannot always be predicted. Kessel mentions that many meetings have been held with City staff for the future. The ordinance that pertains to these issues will be revised in order for it to take on a more clearer direction.

President Johnson explains that when the City retains professionals it is very expensive and cost prohibited to bid for smaller projects. It is more cost effective to negotiate on smaller projects. The City will be reviewing the City purchases, existing policies, practices and ordinance. Johnson states Mr. Kolling's eight page contract form is very much a step in the right direction but would suggest also developing something else such as a work order document for those situations where a contract is an overkill. Some documentation for internal control should be created. Times have changed and the City needs to have more emphasis on internal controls. The internal control issue was presented a few months ago and some control issues were addressed at that time. This will give us an opportunity to review the ordinance in more detail and talk about the issues. Administrator Kessel did raise a few issues like water main breaks, snow removal, etc. which could end up costing money quickly.

Commissioner Jackson does agree with the need to clarify the ordinance and to revise it accordingly. He would like to suggest we keep bidding and contracts as separate items as they are totally two different subjects. He also would like to remind everyone if federal or state monies are being used the City should be careful of all the requirements necessary.

9. ACCOUNTS PAYABLE

MOTION BY: Shirley Dukart

SECONDED BY: Joe Frenzel

To approve the accounts payable list as presented along with the additional accounts payable list, numbers 072751 to 72929. Said list is available in the Accounting Office.

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0.

Motion declared duly passed.

10. CITY COMMISSION:

Commissioner Jackson discusses the issues of annexation, planning and zoning. He feels at least two areas should be considered for annexation. Jackson would like to be abreast of the guidelines, policy, state laws and education of annexation.

Administrator Kessel states these issues will be discussed at the June 14th meeting.

President Johnson's states this is Mr. Frenzel's last regular commission meeting. He is not a candidate for re-election and is retiring after tomorrow's election. "Mr. Frenzel was first elected to the commission in June 1998. He was subsequently re-elected two times serving a total of 12 years. He has served the Dickinson citizens with distinction. I appreciated that Mr. Frenzel came prepared for and participated in the commission meetings. I also appreciated that he faithfully attended his assigned committee meetings during the week. Sometimes people don't realize the amount of work that commissioners are required to put in between regular commission meetings. I also appreciated that many times when there was a difficult decision to make; it was Commissioner Frenzel who had the courage to make the difficult motion. And finally, Commissioner Frenzel has served as Vice President of the Commission for most of the years that I have been President and has ably presided in my absence. Commissioner Frenzel, you have done a great job. We will miss you. Thank you for your service to Dickinson and we wish you the very best".

Commissioner Frenzel thanks the citizens of Dickinson, taxpayers, voters who have had confidence in Mr. Frenzel for the past 12 years. Frenzel states this Commissioner position has been fulfilling and actually he has taken a liking to it. Frenzel feels he is leaving the City in much better shape than when he first had taken on this position. He states the City employees are a large role in the success of the City. Problems are good to have and solutions do take time to solve but they get solved. Frenzel thanks the city employees, department heads for their cooperation, administration and professional staff for a great job they are doing and for making his job easier over the past 12 years. Frenzel also thanks his fellow commissioners, without their cooperation and assistance issues would have not run so smoothly. Frenzel compliments President Johnson on his thoughtfulness, thoroughness and larger community in his thoughts. He states Johnson is not going down some trail of nowhere.

11. PUBLIC ISSUES OF CITY CONCERN NOT ON THE AGENDA:

None.

ADJOURNMENT

MOTION BY: Joe Frenzel

SECONDED BY: Shirley Dukart

For adjournment of the meeting at approximately 9:40 PM.

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0.
Motion declared duly passed.

OFFICIAL MINUTES PREPARED BY:

Rita Binstock, Assistant to City Administrator

APPROVED BY:

Shawn Kessel, City Administrator

Dennis W. Johnson, President
Board of City Commissioners

Date: _____