

Order of Business

City Commission Meeting

Monday, April 21, 2014

4:30 PM

Dickinson City Hall – 99 2nd Street East

	Type of meeting:	Regular Meeting of the Dickinson City Commission
	Presiding Officer:	President of Commission (Vice President in absence of President)
	Opening of Meeting	
<p>Call to Order</p> <p>Roll Call</p> <p>President: Dennis W. Johnson</p> <p>Vice President: Gene Jackson</p> <p>Commissioners: Carson Steiner</p> <p>Klayton Oltmanns</p> <p>Shirley Dukart</p> <p>1. <u>ORDER OF BUSINESS:</u> Consideration for approval</p> <p>2. <u>CONSENT AGENDA</u></p> <p>A. Approval of meeting minutes dated March 21, 2014 (Enc.);</p> <p>B. Approval of Accounts Payable (via email);</p> <p>C. Approval of West Gravity Sewer Easements</p> <p>1.) Stark County, Permanent Pipeline Easement (Enc.);</p> <p>2.) Stark County, Temporary Construction Easement (Enc.);</p> <p>D. Approval of Easements for Lift Station #12</p> <p>1.) Living Word Fellowship, Permanent Pipeline Easement (Enc.);</p> <p>2.) Living Word Fellowship, Temporary Construction Easement (Enc.);</p> <p>3.) Memorandum of Understanding – Dickinson Research Ext. Center (Enc.);</p> <p>4.) North Side of I-94 – State of North Dakota (Enc.);</p> <p>5.) South Side of I-94- State of North Dakota (Enc.);</p> <p>E. Approval of Nova Fire Sprinkler System Inspection (Enc.);</p> <p>F. Approval of Site Authorization for Southside Saloon (Enc.);</p> <p>G. Approval of bids for Library Roof Replacement (Enc.);</p> <p><i>Persons desiring to attend the meeting who require special accommodations are asked to contact the City Administrator by the Friday preceding the meeting.</i></p>		
<p>Next Resolution No: 22-2014</p> <p>Next Ordinance No: 1548</p>		

3.	Timetable Agenda	<u>INTRODUCTION</u>
4:30 p.m.	Public Hearing - MDI Multi-Family Housing Revenue Bond Consideration to approve Bond (Enc.)	Attorney Kolling
5:00 p.m.	Dakota Outdoor Advertising Off Premises Sign Appeal	Attorney Kolling
4.	Non-Timetable Agenda	
	<u>ADMINISTRATION/FINANCE</u>	
A.	House of Booze Liquor License Transfer Consideration to approve Resolution (Next Resolution No. _____) (Enc.)	Attorney Kolling
B.	On-sale/Off-sale Liquor License – Nash Finch Consideration to approve Resolution (Next Resolution No. _____) (Enc.)	Admin. Kessel
C.	Financial Report, March, 2014 Consideration to approve report as presented. (Enc.)	Admin. Kessel
D.	Board of Equalization Consideration to approve Time Change (Enc.)	City Assessor Hirschfeld
E.	HR Journal Monthly Report (Enc.)	HR Mgr. Nameniuk
F.	Sewer Rate Consideration to approve Resolution (Next Resolution No. _____) (Enc.)	Admin. Kessel
G.	Reports: 1. Sunrise Youth Bureau Annual Report (Enc.) 2. Capital Improvement Plan (Enc.)	Admin. Kessel
5.	<u>PUBLIC SAFETY</u>	
A.	Reports: A. Fire Department 1. Fire Department Monthly – March, 2014 (Enc.)	Chief Sivak
B.	Reports: A. Police Department 1. Police Department Monthly – March, 2014 (Enc.)	Chief Dassinger
6.	<u>ENGINEERING</u>	
A.	Finished Water Pumping Station Consideration to award bid (Enc.)	PW Director Zuroff
B.	Task Orders 1. East Broadway 24” Watermain – Task Order W5 Consideration to approve Task Order W5 Amendment	Eng. Spec. Marshik
C.	Westside 24” Water Line Consideration to award bid (Enc.)	Eng. Spec. Marshik
D.	Reports: 1. Request for Proposal for Transportation Improvement Projects (Enc.) 2. Construction Administration Guidelines (Enc.) 3. Truck Routes and Permitting (Enc.); 4. Project Updates	City Engineer Kubas
7.	<u>PUBLIC WORKS</u>	
A.	West Side Storage Facility Tank Consideration to award bid (Enc.)	PW Director Zuroff
B.	Reports: Project Updates	PW Director Zuroff
8.	<u>COMMUNITY DEVELOPMENT</u>	

A.	Rezoning Petitions 1. Donald and Julie Gerber Consideration to approve second reading and final passage of Ordinance No. 1546 (Enc.) 2. Dickinson Energy Park, LLC Consideration to approve second reading and final passage of Ordinance No. 1547 (Enc.)	City/County Planner Josephson
B.	Final Plats 1. Public Safety Center Consideration to approve Resolution (Next Resolution No. ____) (Enc.) 2.Sundance Village Consideration to approve Resolution (Next Resolution No. ____) (Enc.)	City/County Planner Josephson
9.	<u>COMMISSION</u>	
10.	<u>PUBLIC ISSUES OF CITY CONCERN NOT ON THE AGENDA</u>	
	<u>ADJOURNMENT</u>	

I. CALL TO ORDER

Vice President Gene Jackson called the meeting to order at 4:30 PM.

II. ROLL CALL

Present were: Commissioners Gene Jackson, Klayton Oltmanns, Carson Steiner and Shirley Dukart

Absent: Dennis W. Johnson

STANDARD MOTIONS

1. ORDER OF BUSINESS

MOTION BY: Klayton Oltmanns SECONDED BY: Shirley Dukart

To approve the April 21, 2014 Order of Business as presented.

DISPOSITION: Motion carried unanimously.

2. CONSENT AGENDA

MOTION BY: Carson Steiner SECONDED BY: Klayton Oltmanns

A. Approval of meeting minutes dated April 7, 2014;

B. Approval of Accounts Payable (via email);

C. Approval of West Gravity Sewer Easements

1.) Stark County, Permanent Pipeline Easement;

2.) Stark County, Temporary Construction Easement;

D. Approval of Easements for Lift Station #12

1.) Living Word Fellowship, Permanent Pipeline Easement;

2.) Living Word Fellowship, Temporary Construction Easement;

3.) Memorandum of Understanding – Dickinson Research Ext. Center;

4.) North Side of I-94 – State of North Dakota;

5.) South Side of I-94- State of North Dakota;

E. Approval of Nova Fire Sprinkler System Inspection;

F. Approval of Site Authorization for Southside Saloon;

G. Approval of bids for Library Roof Replacement;

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 1

Motion declared duly passed.

TIMETABLE AGENDA

4:30 PM

PUBLIC HEARING – MDI MULTI-FAMILY HOUSING REVENUE BOND

City Administrator Shawn Kessel presents MITA bond request for MDI for refinancing units in Dickinson. A correction of record of hearing date needed to be advertised. There is no new construction and no money owed on behalf of the City of Dickinson for this MITA bond.

Vice President Gene Jackson opens the public hearing at 4:32 p.m. Hearing no public comment the hearing was closed at 4:33 p.m.

MOTION BY: Carson Steiner
To adopt Resolution 22-2014.

SECONDED BY: Klayton Oltmanns

RESOLUTION NO: 22 - 2014

**A RESOLUTION APPROVING THE ISSUANCE OF
MULTIFAMILY HOUSING REVENUE BONDS
UNDER CHAPTER 40-57 N.D.C.C. AND APPROVING
AN INTERGOVERNMENTAL AGREEMENT
(MDI LIMITED PARTNERSHIP #112 PROJECT)**

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 1
Motion declared duly passed.

5:00 PM

DAKOTA OUTDOOR ADVERTISING OFF PREMISES SIGN APPEAL

City Attorney Matt Kolling presents an appeal for a of sign permit by Dakota Outdoor Advertising. Kolling has been in contact with Dakota Outdoors's attorney and is trying to address the new sign ordinance and work out an agreement. The City has agreed with Dakota Outdoor to continue the appeal hearing until the next City Commission meeting to see if a settlement can be reached with the applicant. If an agreement cannot be reached within the next two weeks the appeal will be at the commission meeting.

Mike Derby from Dakota Outdoor Advertising has been working with City staff and the Planning and Zoning Board in regards to outdoor advertising digital billboards. Derby is asking about the 5 billboards along the interstate if they are part of the code.

Attorney Kolling states the appeal is in respect to all billboards, 9 total digital billboards, along Villard Street and 5 billboards to East of Exit 64, The 5 billboards to bring up to standards to size that Ms. Hewson owns. City Planner Ed Courton's interpretation of the existing code is that billboards not allowed.

There are approximately 50 billboards in the community. Additional billboards or modification of existing billboards are not allowed under the code. Applicant does not agree with Mr. Courton. Board of Adjustment did find Mr. Courton's interpretation of the code to be correct. Appeal for all proposed billboards will be continued until May 5, 2014.

Billboard owner Virginia Hewson states they have owned these billboards since 1905. She states they have kept these billboards along I-94 in good condition to look nice. Ms. Hewson feels that the City should not consider the ones along the interstate as part of the sign code. Hewson states this issue has been frustrating and upsetting.

Vice President Jackson thanks Mrs. Hewson for being at the meeting tonight and it sounds like staff and Dakota Outdoor will be working on these issues. The hearing on this appeal will be continued until May 5, 2014.

4. GENERAL ISSUES/FINANCE

A. House of Booze Liquor License Transfer

City Attorney Matt Kolling presents a request for a liquor license transfer for the House of Booze. The transferee is Dean and Dora Volesky. The transferee would like the license to read HOB Enterprises LLC DBA House of Booze.

MOTION BY: Shirley Dukart
To adopt Resolution 23-2014.

SECONDED BY: Klayton Oltmanns

RESOLUTION NO: 23 - 2014

**A RESOLUTION TRANSFERRING AN ON/OFF SALE ALCOHOL
LICENSE TO HOB ENTERPRISES, LLC, D/B/A HOUSE OF BOOZE**

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 1
Motion declared duly passed.

B. On-sale/Off-sale Liquor License – Nash Finch

City Administrator Shawn Kessel states an additional On-sale/Off-sale Liquor License has been issued since the population is over 21,000. A public auction was held on March 28, 2014 and Nash Finch was the highest bidder in the amount of \$446,000. A background check was completed by the Police Department and came back clear.

MOTION BY: Shirley Dukart
To adopt Resolution 24-2014.

SECONDED BY: Klayton Oltmanns

RESOLUTION NO: 24 - 2014

**A RESOLUTION ISSUING AN ON/OFF SALE LIQUOR LICENSE
WITHIN THE CITY OF DICKINSON TO NASH FINCH COMPANY**

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 1
Motion declared duly passed.

C. Financial Report, March, 2014

City Administrator Shawn Kessel thanks Denise Brezden for compiling the financial report for March, 2014. Kessel is happy to report sales tax collections are ahead at this time. He also states the remaining revenues are in line with the budget at the end of the first quarter. Expenses are also in line or lower than budget expectation and this possibly could be due to the inability to hire new staff. Kessel states at this time the first quarter budget is strong and no concerns of note at this time.

MOTION BY: Klayton Oltmanns SECONDED BY: Shirley Dukart
To accept the March, 2014 Financial Report as presented.

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 1.
Motion declared duly passed

D. Board of Equalization

City Assessor Joe Hirschfeld is asking for a motion to change the time on the Board of Equalization meeting time from 3:00 p.m. to 3:30 p.m. to coincide with the notice that was sent out. This would be to correct the time, date will stay the same and just move the meeting to ½ hour later.

MOTION BY: Carson Steiner SECONDED BY: Shirley Dukart
To approve the Board of Equalization time change from 3:00 to 3:30 p.m. on May 5, 2014.

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 1.
Motion declared duly passed

E. HR Journal Monthly Report

HR Manager Shelly Nameniuk elaborates on the 5 police officer positions that are open at this time. She states second interviews are taking place at this time. An internal Patrol Sergeant has been filled. There is one Sanitation Laborer position opened at this time. Nameniuk states the Sanitation Operator position is difficult to fill so it was decided to hire 2 laborers instead of 1 operator. There is 1 Water Utility Operator position open at this time along with a Chief Waste Water Operator. Two custodian positions were open, one at the library/museum and the other at public works. Offers have been made for these positions and have been accepted. An Engineering Tech or Line Operator along with Property Appraisal positions are still open and difficult to fill.

City Administrator Shawn Kessel states if the Assessing Departments is unable to fill the two assessing positions the City will need to hire out the contract for residential reassessment and this would cost the city \$1 million dollars. The reassessment is slated for 2017.

Vice President Jackson senses retention is not quite as big of a problem.

Manager Nameniuk states the City has seen some turnover in the Police Department but other departments are holding stable.

Commissioner Oltmanns thanks Ms. Nameniuk for her work.

F. Sewer Rate

City Administrator Shawn Kessel presents the Resolution for sewer rates and how to address services outside of City limits. Kessel states Apex Engineering has done a rate study for the City's sewer system. The base rate will move from \$7.50 to \$11. Kessel recommends a base rate surcharge of 35% for properties outside of the City limits. He suggests only a 10% surcharge for South Heart. A notice of increase will be sent to customers in June.

MOTION BY: Carson Steiner SECONDED BY: Shirley Dukart
To adopt Resolution 25-2014 with a 35% surcharge for entities outside of City limits and 10% surcharge for South Heart and other amounts listed in the resolution.

RESOLUTION NO: 25 - 2014

A RESOLUTION AMENDING THE 2014 CITY OF DICKINSON FEE SCHEDULE

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 1
Motion declared duly passed.

G. Reports:

1. Sunrise Youth Bureau Annual Report

Provided for informational purposes only

2. Capital Improvement Plan

City Administrator Shawn Kessel presents a revised Capital Improvement Plan document where 3 of the 42 projects are completed. There are several projects up for bid at this time. Kessel states the City will be meeting with American Bank Center along with the Bank of North Dakota to finalize the loans. He states it would be the City's best interest to use State financing whenever possible.

3. Western ND Energy Project

Mr. Kessel presents the Western ND Energy Project revision of the 2012 report which shows a best estimate of population after reviewing job creation and workforce demand. There are 3 planning regions in western North Dakota which consists of 7 counties. Kessel states the high end scenario of 100,000 people coming to SW ND. The City of Dickinson is estimated to have 48,600 and 52,000 by 2039. The Comp Plan does state 42,500. This would show a growth rate of 5-6% each year.

4. Bakken Center

A diversity picnic will be held on May 4, 2014 from 3-7 p.m. at the Rec Center.

5. 40th Street - #25 Capital Improvement List

City Administrator Shawn Kessel presents the #25 capital improvement project which is 40th Street. Kessel proposed to the surround landowners the City would invest \$5 million and \$2 million would be required from local land owners to complete the scenario. Kessel was hoping within 30 days the City would find consensus between the land owners and the City. Kessel state the underground could cost \$1.4 million. Administrator Kessel does discuss the use of special assessments.

Chris Fitterer would prefer to have a revised version which would include the storm sewer to run his own project. He has received a building permit on April 1, 2014 and has paid a connection fee. Fitterer would like to begin his project as soon as possible. Fitterer is building a car wash over \$1 million dollars and cannot operate without storm sewer.

Fitterer states it is difficult for landowners to move forward with financing. He states 30 days is not enough time for landowners to review this project and come up with the funds. Fitterer is concerned that 30 days is not enough time for landowners to come to an agreement and if the project doesn't go forward in 30 days it will not be complete in 2014.

Employee from IPS Tubing formerly Warrior states his yard has flooded several times and the road that runs through his yard had over 2' of water on it. He states the road is very bad and hard to maintain. He states it is difficult for his company to make any decision in 30 days. He is concerned this project will be pushed back to 2015 and his yard will flood again. He is concerned about the cost he incurring about the damage from flooding.

Vice Chairman Jackson does recognize the need for this project. Jackson states this would be a great example to present to the legislature.

Tim Gross from Wyoming Casing is very concerned about the road condition should emergency services would be needed. Gross feels Wyoming Casing has been paying a substantial amount of property taxes along with water and sewer and does not feel the landowners should have to pay for a city street.

City Administrator Shawn Kessel states the design is almost complete, possibly another two weeks and it will be complete. Kessel does state the truck permit fees do not come to the City. Administrator Kessel also states the property taxes collected in Dickinson do not even pay for the Police Department's budget for the year.

City Engineer Craig Kubas states it is most likely six weeks until construction could start, date of 6/15/14. Kubas states this is a large project with underground storm sewer. He feels most of the project could be completed in 2014.

KLJ Brant Malsom states ideally stakes should be in the ground. He feels quite a bit of the project could be complete in 2014 but not entirely.

Another landowner meeting will be set for Thursday, April 24, 2014.

5. PUBLIC SAFETY

A. Fire Department

1. Fire Department Quarterly Report

Fire Chief Bob Sivak presents the First Quarter 2014 report. Sivak reports since the full time fighter has been hired the response time has increased. There have been 280 inspections this quarter with 188 follow-up inspections. The Fire Department has completed 21 plan reviews of various construction and projects. Sivak elaborates on the quarterly training to include special training and 8 firefighters were sent to State Fire School. Sivak announces Spring Cleanup is from May 3 – 10, 2014 and trash bags are available. Sivak thanks Marathon for cleaning up a portion of Highway 22 North of their facility. Sivak states this is a good partnership with Marathon Oil.

B. Police Department

1. Police Department Quarterly Report

Chief Dustin Dassinger presents his First Quarter 2014 Police Department report which states they have 4 job openings, 3 street officers and 1 detective. Dassinger reports calls for services for the first quarter was 5751 which is slightly higher than 2013. There have been 1497 traffic stops which is slightly lower than last year. He reports 399 traffic accidents this first quarter which shows an increase over 95 accidents in 2013. Truck regulatory was able to purchase a Ram 1500 with 8 portable scales. Truck reg has made 48 truck stops, 18 overweight trucks to collect \$10,000 in fines. Thirty eight officers attended 17 trainings in the first quarter 2014.

6. ENGINEERING

A. Finished Water Pumping Station

City Engineer Craig Kubas presents a recommendation of award bid for the Finished Water Pumping Station. This project was bid through the ND State Water Commission. Kubas recommends John T. Jones as the lowest bidder at a cost of approximately \$10 million. A concurrence of the award with the State Water Commission is required.

City Attorney anticipates a 50/50 share.

MOTION BY: Carson Steiner

SECONDED BY: Shirley Dukart

To award the bid to John T. Jones for Finished Water Pumping Station.

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 1.
Motion declared duly passed

B. Task Orders

1. East Broadway 24" Watermain – Task Order W5

Engineering Specialist Loretta Marshik presents a Task Order W5 for the East Broadway 24" watermain. This task order would allow the City to enter into a contract with KLJ for construction administration, observation and inspections. The total cost is approximately \$348,300.

MOTION BY: Carson Steiner

SECONDED BY: Shirley Dukart

To approve Task Order W5 with KLJ for the East Broadway 24" watermain for the cost of \$348,300.

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 1.
Motion declared duly passed

C. Westside 24" Water Line

Engineering Specialist Loretta Marshik presents a recommendation of award of the West Side 24" Transmission Line. Ms. Marshik along with City Staff recommend the lowest bidder of Wagner Construction, Inc. dba Wagner Place at \$3,444,810.00. The project was estimated to cost \$5 million.

MOTION BY: Carson Steiner

SECONDED BY: Shirley Dukart

To award the Westside 24" Water Line bid to Wagner Construction, Inc. dba Wagner Place for \$3,444,810.00.

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 1.
Motion declared duly passed

D. Reports

1. Request for Proposal for Transportation Improvement Projects

City Engineer Craig Kubas presents an RFP for various transportation projects. Kubas presents projects such as traffic light counts, lighting improvements district, safety improvements, traffic signalization and capacity improvements. Kubas states a project for traffic is desperately needed. He could warrant 5 signal lights today. Kubas does suggest some areas for signal lights such as 10th Avenue East and Villard; State Avenue and Fairway, 9th Street and 10th Avenue. etc.

The Commission does concur with Mr. Kubas to move ahead with a RFP.

2. Construction Administration Guidelines

Vice Chairman Gene Jackson has long felt that the City needs to go into construction engineering inspection. Jackson feels this is a good document and it will bring consistency. Jackson feels there will be resistance at the beginning but does favor moving forward.

City Engineer Craig Kubas presents a truck route which could be designated by signs. The truck route was discussed with staff and he presents the best design possible at this time. The designated restricted truck route would reduce heavy weighted trucks.

None at this time.

Public Works Director Gary Zuroff states 2 bids were received for the west side storage facility. Caldwell Tanks, Inc. bid had come in lowest at \$2,977,000. City staff recommends approval.

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 1.
Motion declared duly passed

Public Works Director Gary Zuroff updates the Commissioners on the lift station on #12, bid opening is April 29, 2014. The chip seal bid will be opened on the 28th of April.

8. COMMUNITY DEVELOPMENT

A. Rezoning Petitions

1. Donald and Julie Gerber

City County Planner Steven Josephson presents the rezoning for Don and Julie Gerber property. Josephson states this is from Ag to Light Industries, is 62 acre parcel which is east of the public works building.

Vice President Gene Jackson asks for public comment. Hearing none the following motion is made.

MOTION BY: Klayton Oltmanns SECONDED BY: Carson Steiner
To approve second reading and final passage of Ordinance No. 1546.

ORDINANCE NO. 1546

AN ORDINANCE AMENDING THE DISTRICT ZONING MAP FOR REZONING AND RECLASSIFYING DESIGNATED LOTS, BLOCKS OR TRACTS OF LAND WITHIN THE ZONING JURISDICTION OF THE CITY OF DICKINSON, NORTH DAKOTA.

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 1
Motion declared duly passed

2. Dickinson Energy Park, LLC

City County Planner Steven Josephson presents the rezoning for Dickinson Energy Park, LLC from Ag to General Industrial which is approximately 40 acres. This is located north of 33rd Street SW and West of Highway 22.

Vice President Gene Jackson asks for public comment, hearing none the following motion is made.

MOTION BY: Shirley Dukart SECONDED BY: Klayton Oltmanns
To approve second reading and final passage of Ordinance No. 1547.

ORDINANCE NO. 1547

AN ORDINANCE AMENDING THE DISTRICT ZONING MAP FOR REZONING AND RECLASSIFYING DESIGNATED LOTS, BLOCKS OR TRACTS OF LAND WITHIN THE ZONING JURISDICTION OF THE CITY OF DICKINSON, NORTH DAKOTA.

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 1
Motion declared duly passed

B. Final Plats

1. Public Safety Center

City County Planner Steven Josephson presents a final plat request for Public Safety Center which is 9 acres and located west of State Avenue.

MOTION BY: Carson Steiner
To adopt Resolution 26-2014.

SECONDED BY: Klayton Oltmanns

RESOLUTION NO: 26 - 2014

**A RESOLUTION APPROVING FINAL PLAT ENTITLED
PUBLIC SAFETY CENTER
STARK COUNTY, NORTH DAKOTA.**

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 1
Motion declared duly passed.

2. Sundance Village

City County Planner Steven Josephson presents a final plat request for Sundance Village which is 208 acres and 137 lots. A Development Agreement was signed in 2012.

MOTION BY: Klayton Oltmanns
To adopt Resolution 27-2014.

SECONDED BY: Shirley Dukart

RESOLUTION NO: 27 - 2014

**A RESOLUTION APPROVING FINAL PLAT ENTITLED
SUNDANCE VILLAGE
STARK COUNTY, NORTH DAKOTA.**

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 1
Motion declared duly passed.

9. COMMISSION

10. PUBLIC ISSUES OF CITY CONCERN NOT ON THE AGENDA

Emmanuel Ezech thanks the Commissioners for the time to present and allowing a diversity picnic on May 4, 2014 from 3-7 p.m. at the Rec Center. Emmanuel has been working with Dickinson State University and invited their basketball and basketball teams to join in the picnic. Others invited to the picnic was Governor Dalrymple, Senator Heitkamp, Fire Department and the Police Department.

11. ADJOURNMENT

MOTION BY: Shirley Dukart SECONDED BY: Klayton Oltmanns
Adjournment of the meeting at approximately 6:45 PM.

DISPOSITION: Roll call vote... Aye 4, Nay 0, Absent 1
Motion declared duly passed.

OFFICIAL MINUTES PREPARED BY:

Rita Binstock, Assistant to City Administrator

APPROVED BY:

Shawn Kessel, City Administrator

Dennis W. Johnson, President

Board of City Commissioners

Date: April 21, 2014