

CIVIL SERVICE COMMISSION MINUTES
Wednesday, January 6, 2010

1. Pursuant to due call and notice the Civil Service Commission of the City of Dickinson met at City Hall, Wednesday, January 6, 2010 at 1:30 PM.

2. ROLL CALL:

Commissioners Present: Ray Ann Kilen, Cal Kolling, Ron Lisko and Erv Bren

Commissioners Absent: n/a

Also Present: Shawn Kessel, Shawn Soehren and Bob Sivak

3. ORDER OF BUSINESS:

Cianni reported the job description amendments are being pulled from the agenda and will be placed on a future agenda.

4. CONSENT AGENDA:

n/a

5. GENERAL ISSUES

a. Hiring Journal

Cianni updated the Commission indicating the interviews had been conducted for the Librarian and an offer should be made shortly. Cianni also reported a resignation was received from Michelle Voeltz from the Police Department and the position would be opened in the near future.

b. Roster Approval – Street Maintenance Operator

The Commission reviewed the roster. Cianni indicated there is a tie for the seven spot on the roster. The Commission discussed whether or not seven names were needed and in the case of a tie does the Commission need to approve both candidates are they able to forward seven.

MOTION BY: Cal Kolling SECONDED BY: Ron Lisko

To approve the Street Maintenance Operator roster of the top seven as listed (Francis Bosch, Nathan DuBois, Tim Hatzenbuhler, Michael Heiser, Clive Hendricks, Ronald Nichols and Jeff Zimmerman) and to disqualify applications submitted by Randy Fleck (no signature), Brian Johnson (no application) and Nick Schantz (late application).

DISPOSITION: Motion carried unanimously.

c. Essential Duty Percentages

Shawn Kessel stated at a prior meeting the need for the duty percentages was discussed. Kessel stated at this meeting the Commission requested he ask the management team for their thoughts on removing the percentages. Kessel stated at the

