

CIVIL SERVICE COMMISSION MINUTES

Friday, January 28, 2011

1. Pursuant to due call and notice the Civil Service Commission of the City of Dickinson met at City Hall, Friday, January 28, 2011 at 9:00 AM.

2. ROLL CALL:

Commissioners Present: Ray Ann Kilen, Cal Kolling, Ron Lisko and Glen Roshau

Commissioners Absent: Erv Bren

Also Present: Shawn Kessel

3. ORDER OF BUSINESS:

Approved as presented without a motion.

4. CONSENT AGENDA:

n/a

5. GENERAL ISSUES

- a. Hiring Journal

Kristi Cianni reported the Police Officer roster is scheduled for approval as an agenda item for the meeting. Cianni reported Chavon Snuffer began employment on January 18th. Cianni stated the Street Maintenance Operator roster had been forwarded to the department for interviews. Cianni reported interviews are being scheduled for the City Planner position. Cianni also reported rosters will need to be approved at a later date for the Museum Center Coordinator and Assessor positions.

- b. Roster Approval – Police Officer

Cianni reported a total of 22 applications were received for the Police Officer position. Following the testing a total of 13 applications were reviewed.

MOTION BY: Glen Roshau

SECONDED BY: Ron Lisko

To approve the Police Officer roster of Aaron Baros, David Cook, Lorence Cossette, Michael Criswell, Aaron Kurtenback, Alex Roselles and Gordon Stevens.

DISPOSITION: Motion carried unanimously.

- c. Other

Ron Lisko stated he sits on another board in which the lawyer will not allow for email of official business due to open records laws and recommended the Commission ratify the email vote.

MOTION BY: Ron Lisko

SECONDED BY: Cal Kolling

To ratify the vote conducted by email to amend the Street Maintenance Operator roster to include Roger Dassenko, Johnathon Kuntz, Kevin Lynch, Ryley Remmich, Eugene Salmons, Russell Singer and Jason Virt.

DISPOSITION: Motion carried unanimously.

6. ADJOURNMENT:

MOTION BY: Glen Roshau

SECONDED BY: Ron Lisko

To adjourn the meeting at 9:30 AM

OFFICIAL MINUTES PREPARED BY:

Kristi Cianni

Assistant to City Administrator