

CITY OF DICKINSON
99 2nd Street East, Dickinson, ND 58601
PHONE (701)456-7744 FAX (701) 456-7723

APPLICATION FOR PERMIT TO PLANT TREES ON PUBLIC STREET RIGHT-OF-WAY

Date: _____

The undersigned hereby makes application for a permit to plant trees on public right-of-way in the City of Dickinson, and hereby agrees to make the proposed planting as described below:

Property Owner: _____ To Be Installed By: _____

ALL TREES PLANTED ON STREET BOULEVARDS shall not less than 6 feet high if MEDIUM or LARGE species, or 5 feet is SMALL species. Stem and crown shall be of equal proportions.

LOCATION AND DESCRIPTION OF PROPOSED PLANTING

Address: _____

Boulevard Width _____ feet Overhead Utilities (YES) _____ (NO) _____ No. of Trees _____

Species _____ Planting Method _____

PROPER PLANTING IS IMPORTANT - SEE BACK SIDE OF FORM FOR DETAILS. DO NOT CHANGE SPACING OR TREE SPECIES WITHOUT PERMISSION OF THE DICKINSON FORESTRY DEPARTMENT.

HAVE UNDERGROUND UTILITIES LOCATED PRIOR TO PLANTING. There is no charge to private citizens for this service and underground locating is required before digging.

**NORTH DAKOTA'S ONE CALL BEFORE YOU DIG NUMBER IS:
1-800-795-0555**

THE PERSON TO WHOM THIS PERMIT IS ISSUED agrees to do the work according to the terms of this permit and the applicable provisions of the City of Dickinson Code of Ordinances, and agrees to be personally and directly responsible for all damages to persons or property arising or growing out of the planting hereby permitted and authorized to be done, and agrees to indemnify and hold the City of Dickinson harmless from any loss, claim, damages, or expense arising there from. Said person further agrees to replace, to the satisfaction of the City Forester, all disturbances to the boulevard created by work authorized under this permit.

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THE PLANTING LOCATION has been duly inspected and the proposed planting conforms to all applicable regulations and standards of the City of Dickinson. The undersigned further agrees to become familiar with the location of all underground utilities before planting.

PERMIT SHALL BE IN EFFECT FOR THE PERIOD FROM:

_____ TO _____

Planting trees as described above: _____

Approved and Issued by: _____

PLEASE PROVIDE A DIAGRAM OF THE LOT AND STREET BOULEVARD. SHOW UTILITIES AND INSTALLATIONS INCLUDING NEARBY TREES, STREET LIGHTS, DRIVEWAYS, POWERLINES, ETC.

FOR OFFICE USE ONLY

Tree planting has been completed and inspected as specified in the above application by:

_____ Date _____

Not in Compliance _____

1. Planting hole should be about twice the diameter of the container, root ball or root spread so that the roots can grow easily in "loosened" soil.
2. Prune off dead, diseased, broken or twisted roots on bare root plants.
3. Usually, soil dug from the planting hole is satisfactory for backfilling. In sandy soil, amending with $\frac{1}{4}$ peat moss or well-rotted manure to $\frac{3}{4}$ topsoil may be beneficial. Break up large clumps and discard any debris or stones.
4. Remove burlap from $\frac{1}{3}$ of root ball on balled and burlapped trees after tree is placed in planting hole. **Remove any containers before planting. Remove all twine or rope from around the trunk.**
5. The original ground level in the nursery (the soil line on bare root trees or the top of the root ball) shall be 1"-2" above the finished ground level where planted. (See diagram.)
6. Water down planting soil several times while backfilling roots to eliminate air pockets.
7. Mulch at least a 30" diameter area around the tree trunk with wood chips, bark, coarse gravel or small rock (maintain rock/gravel mulch 1"-2" away from the trunk). Mulch will reduce the moisture loss, moderate soil temperature and reduce settling and cracking of soil. (Also, keeps lawn mowers away from tender tree trunks.) Mulch should be 2"-4" deep. (See diagram.)
8. Staking the tree may be necessary on taller, whippy trees. Use wooden 2"x2"s or steel posts. Fabric straps or nylon stockings should be used to protect the tree. (See diagram.) Remove stakes after 1- $\frac{1}{2}$ years.
9. Prune off only dead or broken branches after planting. **Do not remove the central leader.**
10. Water thoroughly after planting. Water thoroughly once every 7-10 days for at least two growing seasons. (A thorough watering should wet the soil to a depth of at least 24".) More frequent watering may keep the soil too wet and rot the roots on newly planted trees. Automatic lawn sprinklers that run every 3-4 days can drown your tree if the soil remains wet constantly. In this case, plant the tree a little higher and slope the soil away from the tree trunk so that water will run off away from the tree.

