

City of Dickinson

Lot Modification

99 2nd Street E, Dickinson, ND 58601
Phone: 701-456-7000 Fax: 701-456-7723
www.dickinsongov.com

Application # LM _____
Lot modification Fee: \$250.00

- LOT COMBINATION LOT SPLIT (maximum of 3 lots) LOT RECONFIGURATION

Please fill out the information below and submit completed form to the Planning Department. Lot Modifications shall take approximately 5 business days. The process will be completed with the recording of a deed(s) and (or) a survey with a legal description(s) accurately describing the new lot(s). Approved applications reflect administrative actions and are not to be recorded. If you have any questions please contact the City Planning Director, Walter Hadley at 701-456-7812.

Note: All lot modifications exempt from the platting and minor subdivision review, must all meet the requirements of Article 39 for use, type, density and all other specific zoning district requirements of the Dickinson Municipal Code at the time of the deed recordation.

If your surveyor or City staff state a survey will be required PLEASE ATTACH A COPY OF A SURVEY, PLAT, and or SITE PLAN SHOWING NEW LOT CONFIGURATION. (A survey may be required, depending on the requested action and site conditions.)

*Lot modifications that require a survey and/or plat shall contain the following signature block: For City Engineers Signature

CERTIFICATE OF APPROVAL

The within and foregoing Plat/Survey is hereby approved.
Dated _____, 20____.

City Engineer, City of Dickinson

*Lot modifications requiring a survey will not be recorded without the City Engineers approval/signature. All other proposed lot modifications shall have both the property owner signature and a City Planning Official's notarized signature. The original form will be provided to the County Recorder for verification purposes only.

Owner Contact Person

Owner Address Phone Number

Preferred Contact Person Phone Number Email

City, State, Zip Email

Street Address or Legal Description of Subject Property Tax Parcel ID#'s

Existing Legal Description

New Modification (lot & block)

Indicate where to send Approval/Denial letter; Check one Call for Pickup Mail letter to Owner address Mail letter to Company/Firm address Email letter to Company/Firm

