



## PUBLIC SPACE MANAGEMENT ANNUAL PERMIT APPLICATION

### Information required with application:

- Concept drawing of sidewalk layout plan
- Proof of insurance
- Hold Harmless Agreement
- Alcohol?  YES  NO
- Minimal area (3 ft x3 ft)

### Fee Schedule:

3x3 area or smaller	\$50
Up to 25' storage frontage	\$250
26'-50' storage frontage	\$500
Over 50' storage frontage	\$750
Yearly Renewal w/no change	\$200

**Fee will be due AFTER application is reviewed and permit is issued.**

Applicant Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

### Business Information – Name & Location of Business that will use permit

Business Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Business Address: \_\_\_\_\_

Business Owner: \_\_\_\_\_ Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Property Owner: \_\_\_\_\_ Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

### Operations Plan

Total square feet of public way to be used: \_\_\_\_\_

Length & Width along sidewalk: \_\_\_\_\_ Proposed Seating Capacity: \_\_\_\_\_

Hours of operation: \_\_\_\_\_ Days of operation: \_\_\_\_\_

I certify that the information in this application and any other materials submitted in the course of my application for a Public Space Management Permit is true to the best of my knowledge. I agree to comply with all City Ordinances, Policies, and State Laws regulation activities covered by this permit.

\_\_\_\_\_  
Applicant Signature

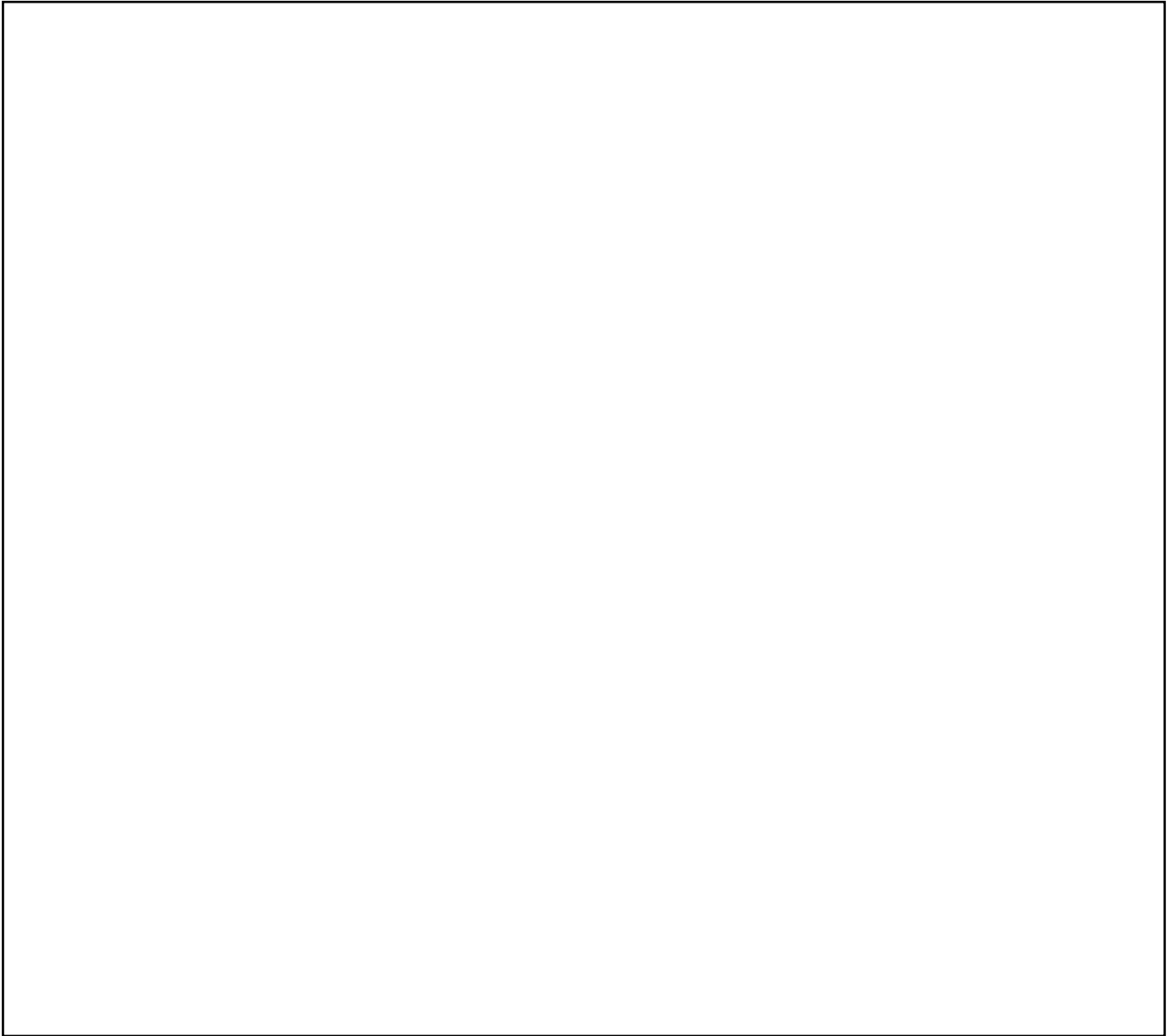
\_\_\_\_\_  
Date

# Concept Drawing

In the space below, provide a drawing of your concept.

Include the entire sidewalk area adjacent to your business, showing all features and obstructions on the sidewalk and street names. Indicate the area(s) you plan to use as your Area of Operation and the distance between your Area of Operation and any sidewalk features or obstructions within 10 feet.

This drawing will allow City staff to familiarize themselves with your concept before scheduling a site visit.



This application is approved denied: \_\_\_\_\_  
Building Official Date

# HOLD HARMLESS AND INSURANCE AGREEMENT FOR PUBLIC SPACE MANAGEMENT PERMIT

This Agreement is made this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, between the **CITY OF DICKINSON**, a municipal corporation of the State of North Dakota, 99 2<sup>nd</sup> Street East, Dickinson, North Dakota (the "City") and \_\_\_\_\_ ("Applicant"), located at \_\_\_\_\_, Dickinson, North Dakota for and in consideration of the privilege for a Public Space Management Permit pursuant to the policies and procedures set forth by the City. Applicant agrees and covenants to indemnify, defend, save, and hold harmless the City and those persons who were, now are, or shall be duly elected or appointed officials or members or employees thereof, against and from any loss, damage, cost, charge, expense, liability, claim, demand or judgements, of whatsoever kind or nature, whether to persons or property, arising wholly or partially out of any act, action, neglect, omission or default on the part of Applicant, it's agents, subcontractors and/or employees, except only such injury or damage as shall have been caused by or resulted from the sole negligence of the City. In case any suit or cause of action shall be brought against the City on account of any act, action, neglect, omission or default on the part of Applicant, its agents, subcontractors, and/or employees, Applicant hereby agrees and covenants to assume the defense thereof and to pay any and all costs, charges, attorney fees and other expenses and any and all judgements that may be incurred or obtained against the City. Applicant shall maintain public liability insurance while the permit is in effect with minimum limits per City of Dickinson Ordinance No: 1605, Chapter 33 per occurrence for bodily injury and property damage, naming the City as an additional insured. Said insurance shall be primary and noncontributory with any other insurance for which the City is a named insured.

**EXECUTED** this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ for **APPLICANT**:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name & Title

**EXECUTED** this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ for **CITY OF DICKINSON, ND**:

Approved as to Form:

\_\_\_\_\_  
City Attorney