

I. CALL TO ORDER

President Dennis W. Johnson called the meeting to order at 5:15 PM.

II. ROLL CALL

Present were: President Dennis W. Johnson, Gene Jackson, Shirley Dukart and Carson Steiner

Absent was: Commissioner Joe Frenzel

STANDARD MOTIONS

1. ORDER OF BUSINESS

MOTION BY: Shirley Dukart

To approve the June 01, 2009 Order of Business as presented.

DISPOSITION: Motion carried unanimously.

2. CONSENT AGENDA

MOTION BY: Gene Jackson

- A. Approve minutes of regular meeting dated May 18, 2009 (Enc);
- B. Approval of Gaming Site Authorization Renewal for Brotherhood of St. Anthony (Enc);
- C. Approval of Office of State Tax Commissioner contract to administer the City's local sales, use and gross receipts taxes for 2009-2011 (Enc);
- D. Approval of NRG Agreement for Server Support (Enc.);
- E. Approval of minutes for Board of Equalization meetings dated May 05 and May 18, 2009 (Enc.);

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 0.
Motion declared duly passed.

TIMETABLE AGENDA

5:27 PM

RENAISSANCE ZONE APPLICATION – STACY BUCKMAN

Danielle Stuckle, Historic Preservationist/Museum Director, presented a Renaissance Zone application from Stacy Buckman for 38 Sims Street. She stated the property is formerly known as the Howdy Partner Café. Stuckle stated the Renaissance Zone project involves the purchase of the building and improvements to upgrade to city code. Ms. Buckman does intend to make some cosmetic changes to the building including the purchase a vintage looking sign. The property purchase took place at the end of May, 2009. She states this building will be used as a photography studio. Ms. Stuckle recommends approval of this project.

Ms. Stuckle is continuing to work on educational programs for the Renaissance Zone projects. She has been sending out brochures to the realtors and Stark County developers on how to qualify for the Renaissance Zone project benefits. She feels that a lot more education and awareness is necessary. The benefit of this project is the tax exemption for property tax for up to 5 years and the associated state tax exemptions. These exemptions make the Renaissance Zone Program a worthwhile incentive program. President Johnson states this business will be a great addition to the down town area.

MOTION BY: Shirley Dukart

SECONDED BY: Carson Steiner

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 0.
Motion declared duly passed

ELKS BUILDING RENOVATIONS – GRANVILLE (BEAVER) BRINKMAN

President Johnson would like to see the completion of the projects and then the distribution of funds. Mr. Brinkman would like to request that City Commission delegate City Administrator Shawn Kessel the authority to distribute the remaining grant money to Mr. Brinkman. President Johnson states the issue of delegation will need to be discussed at a future Commission meeting.

SECONDED BY: Shirley Dukart

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 0.
Motion declared duly passed

CERTIFICATE FOR COMMUNITY SUPPORT FOR ST. LUKE'S HOME, INC. –
ADMINISTRATOR KAREN BOULDEN

Administrator Karen Boulden of St. Luke's Home introduced the Certification of Significant Community Support to the City Commissioners. Ms. Bolden states that St. Luke's Home is a 84 bed, non-profit organization. St. Luke's was built in May, 1958. Yvonne Kroll, St. Luke's Home Foundation Director presented a powerpoint of the new facility they are planning to build. Ms. Kroll states St. Luke's theme for their campaign is Faith Enriching Lives. Kroll states St. Luke's prides itself on the quality of care. Kroll said there are 124 residents at St. Luke's and Park Villa. There are 163 employees which circulate about \$17 million in the community. Kroll states the new facility will focus on areas for the resident's families. This will be a two story facility with a town

MOTION BY: Gene Jackson SECONDED BY: Carson Steiner
To approve the Certificate for Community Support for St. Luke's Home, Inc.
DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 0.
 Motion declared duly passed

MOTION BY: Carson Steiner

SECONDED BY: Shirley Dukart

To approve Resolution No. 09-2009.

RESOLUTION NO. 09-2009

A RESOLUTION EXTENDING THE BOUNDARIES OF THE CITY OF DICKINSON, NORTH DAKOTA, AND ANNEXING A CERTAIN TRACT OF LAND ADJACENT TO THE BOUNDARIES OF THE PRESENT CITY LIMITS.

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 0.
Motion declared duly passed

5. **PUBLIC SAFETY**
REPORTS:

None.

6. **PUBLIC WORKS – ENGINEERING**

A. **FINAL PLAT FOR ENERGY CENTER FIFTY SUBDIVISION**

City Engineer Shawn Soehren requests approval of the final plat for Energy Center Fifth Subdivision. He stated the property is located near the Baler Building. There is currently a building on the first lot and a second building will be constructed on lot two. He stated the Planning and Zoning Commission has reviewed the plat and recommend approval.

MOTION BY: Shirley Dukart SECONDED BY: Gene Jackson
To authorize introducing resolution No. 09-2009 for adoption.

RESOLUTION NO. 09-2009

A RESOLUTION APPROVING FINAL PLAT ENTITLED ENERGY CENTER FIFTH SUBDIVISION, STARK COUNTY, NORTH DAKOTA.

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 0.
Motion declared duly passed

B. REPORT:

1. Planning and Zoning Commission Meeting Minutes – May 20, 2009 (Enc):
City Engineer Shawn Soehren reported there are a couple of sketch plats being worked on at this time. Soehren reports a significant area behind the DOT which is going to be made up of several lots (70-80) is being worked on. Another potential project location just north of the mausoleum is being discussed.
2. Board of Adjustment Meeting Minutes – May 11, 2009 (Enc):
Renaissance zone application which will be discussed as a 5:30 time table agenda item.

7. **PUBLIC WORKS – MAINTENANCE AND UTILITIES**

A. **CELL 3 HYDRAULIC IMPROVEMENTS**

Public Works Manager, Skip Rapp provided information on the stimulus package through the North Dakota Department of Health. The City of Dickinson was successful in obtaining an \$800,000.00 low interest loan. This 1% interest loan with a 20 year payback would have an annual cost to the City of approximately \$44,000.00. This money would be used for construction of a transfer facility between the 3rd and 4th cell of the wastewater treatment plant. This project was scheduled to take place in the years 2014-2016. President Johnson raised the issue of a possible mechanical plant. Johnson feels if the City could plan for a

Citizen Tom Dietz approached the City Commission in regards to working in the cemeteries. Dietz explained he was wondering how we could go about determining where there are unmarked graves. Dietz expressed some interest in the sales tax money that the City raises in order to buy equipment in order to locate unmarked graves. He has been looking for a grave for a councilman's wife from 1908. Public Works Manager Skip Rapp stated there are some unmarked graves but for the vast majority these are marked unknown. The City did not take over the cemeteries until about 25 years ago and before that time the information was sketchy. President Johnson advised Mr. Rapp to work with Mr. Dietz to see if this issue can be resolved.

ADJOURNMENT

MOTION BY: Shirley Dukart

SECONDED BY: Carson Steiner

For adjournment of the meeting at approximately 6:38 PM.

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 0.

Motion declared duly passed.

OFFICIAL MINUTES PREPARED BY:

Rita Binstock, Assistant to City Administrator

APPROVED BY:

Matthew Kolling, City Attorney

Dennis W. Johnson, President
Board of City Commissioners

Date: _____