

I. CALL TO ORDER

President Scott Decker called the meeting to order at 4:30 PM.

II. ROLL CALL

Present were: President Scott Decker, Vice President Jason Fridrich,
Commissioners Suzi Sobolik, Nikki Wolla and John Odermann

Absent:

1. ORDER OF BUSINESS

MOTION BY: Jason Fridrich

SECONDED BY: John Odermann

To approve the August 3, 2021 Order of Business as presented.

DISPOSITION: Motion carried unanimously.

2. CONSENT AGENDA

MOTION BY: John Odermann

SECONDED BY: Jason Fridrich

A. Approval of meeting minutes dated June 30, 2021 and July 20, 2021.

B. Approval of Accounts Payable, Commerce Bank & Checkbook.

C. Approval of 2022 Preliminary Budget Statement

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0

Motion declared duly passed

3. ADMINISTRATION/FINANCE**A. Youth Commission Resolution**

City Administrator Brian Winningham states this resolution has been discussed at a previous meeting. This resolution is to create an establish rules for the youth commission. The City will be looking for students from the age of 15-18 years old. The city will be creating membership for City Commission that would sit on multiple boards and to allow voice in decisions made to at least have your representation. Mr. Winningham states this group would have monthly meetings. A membership application has been created and will be on the new website for the City.

Commissioner John Odermann would like to have the students feel like they have a stake in this and that they feel they have an independent thought and their voice can be heard about concerns and issues.

MOTION BY: Nikki Wolla

SECONDED BY: John Odermann

Adopt Resolution 24-2021

RESOLUTION NO. 10- 2018**RESOLUTION OF THE CITY OF DICKINSON ESTABLISHING RULES FOR
THE YOUTH COMMISSION**

DISPOSITION: Roll call vote... Aye 5, Nay 0, Absent 0

Motion declared duly passed

Commissioner Nikki Wolla questions the process of creating the youth commission.

City Administrator Brian Winningham will be seeking out volunteers for assistance. He will have a few people helping out and this should be rolled out about mid-September when the students are back in school. He will be looking for a minimum of two commissioners.

B. Stark County Spirit of Excellence Award

City Administrator Brian Winningham introduces a video for the Stark County Spirit of Excellence Award. President Scott Decker and Administrator Brian Winningham present Anika Sayler the Mayor Accommodation Award for her bravery.

CVB representative Julie Obrigewitsch thanks all the Mayors for their participation as it is truly an honor to host the Stark County Spirit of Excellence Award. She states the reason that so much was done for Ms. Sayler is because she is a youth. She is an outstanding citizen for Dickinson. She thanks the Commissioner and the City for their support and states the next deadline is August 15, 2021 for nominations.

C. Town Square Presentation

Zach Mathern from JLG updates the Commission on the progress and potential for the downtown square project in order to move forward with the bidding phase. Mr. Mathern's intent this evening is a vote from the Commissioners to move forward in the bidding and to sign off of the approval of construction document phase. Mr. Mathern discusses the time line of the process and would like for the Commissioners to have a clear understanding of the project cost and proceed with construction this fall. He would like to have the project completed by the fall of 2022. Mr. Mathern reviews the budget and states the total estimated cost would be \$3.59 million with about a half million dollars in soft costs for items that are related to the square of design engineering, various technology, etc. He states with the soft costs the total of the square would be \$4.1 million dollars. He states the Commission could decide on the bid acceptance dates to add or subtract any alternatives. He states the base bid increased about \$114,000. He states the decision will come when the true bids come in.

Commissioner Suzi Sobolik states the approval today would be for the bidding process to move forward but not for the construction.

President Scott Decker states the approval today would be for the construction documents for bids. To send out for bids. The Commission will make the decision in September once the final bids come back.

Commissioner John Odermann states at the bid opening is when the final determination of alternates will take place.

Mr. Zach Mathern states the bid opening will be in a public setting and no decisions will be made at the bid opening. The bid opening is scheduled to be on September 1, 2021 and the bids will be presented to the Commission on the first meeting in September.

Public Works Director Gary Zuroff is concerned about bidding out so late in the year as this sometimes brings higher bid costs and the estimated date of completion. He feels there will be difficulty in getting equipment to complete the construction.

Mr. Zach Mathern states it will take 12 months to complete construction and the completion will be towards the end of September, 2022. He states there is a certain amount of risk with the construction this fall. His internal feedback feels that bidding the project this fall will allow the ordering of supplies and can get into the ground right away in the spring.

MOTION BY: Nikki Wolla
To approve the moving forward with the construction documents for bid.

SECONDED BY: John Odermann

DISPOSITION: Roll call vote... Aye 5, Nay 0, Absent 0
Motion declared duly passed

D. Memorandum of Understanding for Town Square

City Administrator Brian Winningham presents an MOU between the City of Dickinson, Dickinson Parks and Rec and DDA/DID. This MOU provides the intent of what is required from each entity. It lays out briefly of what the Parks and Rec are responsible in regards to maintenance. This motion would allow for the Mayor to sign the MOU and for Mr. Winningham to discuss this MOU with the DDA/DID representatives. He states this agreement is consistent with the current downtown square bid process. Mr. Winningham states the City of Dickinson will build the Town Square upon completion of a successful private fund-raising campaign of \$2 million or when the City has sufficient funding to begin. The Town Square will remain as 100% ownership of the City of Dickinson. The

DDA agrees to conduct a Capital Campaign to raise private funds in the amount of at least \$2 million dollars to help with the overall costs of the Town Square project.

MOTION BY: Jason Fridrich

SECONDED BY: John Odermann

To approve the MOU between the City of Dickinson, DDA and DID.

DISPOSITION: Roll call vote... Aye 5, Nay 0, Absent 0
Motion declared duly passed

E. Reports:

1. Thank you card – Richardton Senior Citizens

Administrator Brian Winningham read the thank you card from Richardton Senior Citizens Center whom receive money from the City of Dickinson Senior Citizen Grant to upgrade their building.

4. PUBLIC SAFETY

A. Fire Department

1. Reports:

None

B. Police Department

1. Reports

None

5. ENGINEERING

A. Reports

1. None

6. PUBLIC WORKS

A. Reports

1. None

7. PLANNING

A. Reports

1. None

8. BUILDING/CODE ENFORCEMENT

A. Reports

1. None

9. PUBLIC HEARING AND PUBLIC COMMENTS NOT ON AGENDA – 5:00 P.M.

A. Public Comments not on Agenda

Citizen Bonita Ellis states her concerns about her neighbor. She has reported incidents to the Police Department, Code Enforcement, property owners about the concerns of the children living in this property and about the animals at this property. She is concerned about the health and welfare of the kids and animals at this property. Ms. Ellis states this neighbor disregards the laws of the city and the State of ND. She thanks the City for everything they have done for her. She has now gone to the highest part of the City, the Commissioners.

10. COMMISSION

Commissioner John Odermann thanks Mayor Decker, Administrator Winningham and Police Chief Dassinger for attending the CHNA Community Meeting. Commissioner Odermann has received really great feedback. He states this discussion was with the community and dealing with mental health.

ADJOURNMENT

MOTION BY: John Odermann

SECONDED BY: Jason Fridrich

Adjournment of the meeting at 5:25 P.M.

DISPOSITION: Roll call vote... Aye 5, Nay 0, Absent 0
Motion declared duly passed.

OFFICIAL MINUTES PREPARED BY:

Rita Binstock, Assistant to City Administrator

APPROVED BY:

Brian Winningham, City Administrator

Scott Decker, President
Board of City Commissioners

Date: August 3, 2021