

I. CALL TO ORDER

President Scott Decker called the meeting to order at 4:30 PM.

II. ROLL CALL

Present were: President Scott Decker, Vice President John Odermann and Commissioners Jason Fridrich, Suzi Sobolik and Robert Baer

Absent: None

1. ORDER OF BUSINESS

MOTION BY: Robert Baer

SECONDED BY: Suzi Sobolik

To approve the September 20, 2022 Order of Business as presented.

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

2. CONSENT AGENDA

MOTION BY: Jason Fridrich

SECONDED BY: John Odermann

A. Approval of meeting minutes dated September 6, 2022

B. Approval of Accounts Payable, Commerce Bank and Checkbook

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

3. ADMINISTRATION/FINANCE**A. Pledge of Allegiance Discussion**

City Administrator Dustin Dassinger states the city would like to add to the agenda the Pledge of Allegiance. This is a short oath spoken by Americans as a patriotic gesture expressing pride in the United States of America.

B. Monthly Financial Report

Accountant Robby Morey presents the monthly financial report. As of the end of August shows total unassigned cash is \$8,912,415; investments with no changes; hospitality tax shows no changes, occupancy tax is slightly down but oil impact is significantly higher. General fund is 70% collected and expenses are 61% spent.

MOTION BY: Robert Baer

SECONDED BY: Suzi Sobolik

To approve the monthly financial report.

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

C. Proclamations:**1. Fire Prevention Week**

President Scott Decker presents Fire Prevention Week proclamation. He states fire prevention week will be celebrated from October 9-15, 2022.

MOTION BY: John Odermann

SECONDED BY: Jason Fridrich

To approve Fire Prevention Week Proclamation.

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

2. Manufacturing Day in Dickinson

President Scott Decker presents Manufacturing Day in Dickinson to be October 12, 2022. President Decker reads the proclamation.

TRACTS OF LAND WITHIN THE ZONING JURISDICTION OF THE, CITY OF
DICKINSON, NORTH DAKOTA.

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

2. Rezoning Request – Klewin

Interim City Administrator Dustin Dassinger presents Klewin Subdivision to be rezone from RR to AG. This parcel is 22 acres. Administrator Dassinger presents this ordinance for a second reading with no changes from the first reading.

MOTION BY: Jason Fridrich
To approve second reading and final passage of Ordinance #1761.

SECONDED BY: John Odermann

ORDINANCE NO. 1761

AN ORDINANCE AMENDING THE DISTRICT ZONING MAP FOR
REZONING AND RECLASSIFYING DESIGNATED LOTS, BLOCKS OR
TRACTS OF LAND WITHIN THE ZONING JURISDICTION OF THE, CITY OF
DICKINSON, NORTH DAKOTA.

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

6. PUBLIC WORKS

A. Reports

1. Monthly Report

Operations Manager Dave Clem updates the commission on the town square along with other projects such as the mausoleum which is coming along very well. He states the erosion issue by Holiday Station Store will be getting fixed once all the easements are received. He also discusses the water main and lead line service replacements and states this project went very well. The city will receive a 90% loan forgiveness up to \$40,000. Manager Clem discusses special events such as backyard bucks and others. He states there were 167 service requests through OpWorks. There were several requests for street sweeping. There was approximately 800,000 gallons of water sold this year.

7. PLANNING

A. Final Plat – Southfork Acres Subdivision

Assistant City Engineer Loretta Marshik presents a final plat for Southfork Acres Subdivision. A 93.27-acre property is located at 48 20th Street SW in the City of Dickinson's Extraterritorial Zone and it is zoned Agricultural. The proposed plat has two lots, Lot 1 Block 1 would consist of 27.06 acres and it has been developed with a single-family residence. Proposed Lot 1 Block 2 would consist of 61.22 acres and it is currently undeveloped. City staff recommends approval.

MOTION BY: John Odermann
Adopt Resolution No. 30-2022.

SECONDED BY: Robert Baer

RESOLUTION NO. 30-2022

**A RESOLUTION APPROVING FINAL PLAT ENTITLED THE
SOUTHFORK ACRES SUBDIVISION
STARK COUNTY, NORTH DAKOTA**

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

8. BUILDING/CODE ENFORCEMENT

Reports:
None

9. PUBLIC HEARING AND PUBLIC COMMENTS NOT ON AGENDA – 5:00 P.M.

A. Public Hearing – Proposed 2023 Budget

Deputy City Administrator presents the proposed 2023 budget which shows the general budget to increase 13%; general fund transfer from GPT is \$4.2 million which is a 17% increase.

Deputy City Administrator Carlson states the 2023 General Fund Expenses would be \$ 25,405,074 which is an increase of 13.16%; 2023 General Fund Expenses of \$4,229,717 which is an increase of 17.06%. Ms. Carlson highlights why the increase to include a 2% merit plus 4% COLA to compensation study, health insurance of 15% increase, additional positions, and the downtown square with additional personnel. She does state the county decides on the valuation of the mills. The city does incorporate 4 mills to the airport and 4 mills to the library.

President Scott Decker opens the public hearing at 5:09 p.m. Hearing no comments, the public hearing is closed at 5:10 p.m. and the following motion is made.

MOTION BY: Robert Baer

SECONDED BY: Jason Fridrich

To approve first reading of Ordinance #1762

ORDINANCE NO. 1762

ANNUAL APPROPRIATION AND TAX LEVY

AN ORDINANCE ENTITLED “THE 2023 ANNUAL APPROPRIATION AND TAX LEVY” APPROPRIATING THE SUM OF MONEY NECESSARY TO DEFRAY THE EXPENSES AND LIABILITIES OF THE CITY OF DICKINSON, NORTH DAKOTA, AND MAKING THE ANNUAL TAX LEVY FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2023 AND ENDING DECEMBER 31, 2023, INCLUSIVE.

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

B. Roosevelt Custer Regional Presentation

Roosevelt Custer Regional Executive Director Teran Doerr states Roosevelt Custer Regional is one of 8 economic and community development programs. The primary function of Roosevelt Custer is to have development around a larger geographical area. The counties included are Stark, Dunn, Golden Valley, Adams, Slope and Hettinger. They have received a \$100,000 grant to start the council back up again. Ms. Doerr state there is a little under a million dollars for loan funds. These funds are used to help small businesses grow. She states if the region is stronger so are the cities. Ms. Doerr states the Roosevelt Custer Region needs the City of Dickinson as a hub for Bowman to survive.

E. Airport 2023 Budget and Depositories

Airport Manager Kelly Braun presents to the commission the 2023 Airport Budget. Manager Braun states the 2023 proposed budget is \$1,316,246. He states enplanements have been right on track for 2022 at 20,000 this year which is slightly ahead of 2022. The enplanements have been picking up to around 2,000 for the past two months.

MOTION BY: John Odermann

SECONDED BY: Robert Baer

To approve the Dickinson Municipal Airport for 2023.

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

F. Public Hearing – New Sales Tax

Deputy City Administrator Linda Carlson along with city staff proposes a new sales tax for the city of Dickinson. She states the current sales tax is 6.5% and the city would like to raise the tax 1%. No tax would be on food or medication. She states the proposal would require a vote of the people in November. The proposed change would reduce property tax.

President Scott Decker states the tax would beef up the quality of life features and continue to recruit to make Dickinson a better place to live. He states the sales tax increase would be in place when the presidential library would be open. These funds would help offset the cost of infrastructure and property tax relief to citizens.

President Scott Decker opens the public hearing at 5:36 p.m. Hearing no public comment, the public hearing is closed at 5:37 p.m.

F. Public Comments not on Agenda
None.

10. COMMISSION

ADJOURNMENT

MOTION BY: Suzi Sobolik

SECONDED BY: John Odermann

Adjournment of the meeting 6:00 P.M.

DISPOSITION: Roll call vote... Aye 0, Nay 0, Absent 0
Motion declared duly passed.

OFFICIAL MINUTES PREPARED BY:

Rita Binstock, Assistant to City Administrator

APPROVED BY:

Dustin Dassinger, Interim City Administrator

Scott Decker, President
Board of City Commissioners

Date: October 4, 2022