

Badlands Activity Center will be held on May 10, 2010. McCallum also is looking forward to the next Theodore Roosevelt Symposium. Soon DSU will be entering into a contract with Harvard to secure digital files related to Theodore Roosevelt. Dr. McCallum elaborates on his trip to China which focused on agriculture and energy. DSU will be partnering up with China via a new Memorandum of Understanding.

Commission Jackson asks Mr. McCallum about the housing issue and if DSU is at maximum capacity.

Mr. McCallum states housing issues have a great impact at DSU. McCallum feels high school graduates are on a decline and DSU is very conscious about his issue. DSU is at maximum housing capacity and has taken 100 of the rooms and placed bunk beds in the facility to increase capacity in those rooms from doubles to triples.

Dr. McCallum states that DSU and the City are partners and are moving together to the future of Dickinson.

5:40 PM

SPECIAL USE PERMIT – RIVER OF LIFE CHURCH INTERNATIONAL

City Engineer Shawn Soehren introduced a request for a special use permit submitted by River of life Church International. This request is to construct a parking lot in a community commercial zone. This lot is located east of Job Service on Osborn Drive. Soehren states several people were interested in this lot and there were challenges with all of the proposals. The River of Life Church is located directly across the street from the lot. This would give the church an additional 42 parking spots. Soehren states the Planning and Zoning Commission does recommend approval of this special use permit.

President Johnson asks for comment from the public, staff or commissioners and received none.

MOTION BY: Shirley Dukart

SECONDED BY: Gene Jackson

To approve the Special Use Permit request from the River of Life Church International for a parking lot in a CC zoned lot.

DISPOSITION: Roll call vote...Aye 3, Nay 0, Absent 2.

Motion declared duly passed

5:45 PM

PUBLIC HEARING – CITY PARK – DOWNTOWN PARKING OVERLAY

President Dennis Johnson opened the public hearing at 5:43 p.m. to gather input regarding the City Park.

Citizen Daryl Payne presents two ideas to add parking spaces to the city park which is located in the downtown area along Villard and Sims Street. Payne had measured out the parking area, parking spaces, driveways and has presented the Commission with two new drawings of diagonal parking and how it would benefit the downtown area. Payne states with his ideas there would be 32 spaces instead of the original 18 parking spaces. Payne feels with a few minor renovations additional parking spaces could be added to relieve the parking issues in the downtown area.

President Johnson commends Mr. Payne on the presentation and the time he has taken to create the drawings.

City Engineer Shawn Soehren also commends Mr. Payne on his good thoughts into this parking issue. He feels the overall concept could be worked with.

Carolyn True Bright White talks about two lots she owns that are near city hall and she was concerned that the City did not want to use the lots. Ms. White would like her lots not to be parking lots but to be created into an artistic park, "not a kid park". She states that she has offered these lots to the City and Park Board a couple of times but both refused to take them as a gift as there were too many restrictions placed on the property. She feels this is the last green spot in downtown Dickinson. Ms. White states she is not a giver of the land to the City today.

Colors of Health owner Linda Krank states she would personally like the entire park to be destroyed. She knows there has been a lot of money put into this park but she feels that it does not meet the parking needs of downtown Dickinson. Krank feels more rules need to be enforced in the downtown area. She feels if employees did not park on the street then more customers could. Krank feels strongly about creating a parking ramp. Ms. Krank does feel there are 5 or 6 vehicles parked on the streets all day long without being moved.

Commissioner Jackson hears all the comments about the parking and feels that parking in front of businesses and parking all day long in the same place has created problems and this could be resolved. Jackson would like to know if employees are parking in the parking lots and not on the streets all day. He feels parking issues would be resolved if there were some parking limits on the streets.

Brickhouse Grille owner Mike Reisinger reinforces Daryl Payne's ideas. He feels if enough people would like to keep the park then diagonal parking could be constructed and then everyone would have the best of both worlds.

Greene Drug employee Rebecca Hofer is concerned about entering and exiting the parking lot should a truck be parked there unloading. She states alleys are not necessarily ideal for exiting or entering parking lots. Hofer does suggest the parking area near Burlington Northern as this could be fixed up and provide additional parking.

President Johnson also feels the parking lot between Burlington Northern and Westwind Counseling should be paved and appropriate signs placed. Johnson also stated that American Bank Center has purchased the old Mackoff, Kellogg building and possibly could be tearing it down and placing a parking lot in that area. There is about 60-70 employees at the bank.

City Engineer Shawn Soehren presented the parking spaces available per location report. City staff randomly reviewed the streets and parking spaces over the course of several days to try to understand how many open parking spaces were available at different times and different locations. Soehren states parking on Villard and East of Sims are relatively open most of the time anywhere from 9-13 spots. There are spots available but not necessarily in front of businesses. Also an issue would be to cross the street to get to the business locations from existing parking lots.

President Johnson questions the corner of Villard and Sims and how the yellow parking area is marked off. He is concerned if a federal, state or city regulation exists on how many car lengths are left available near a hydrant.

Fire Chief Bob Sivak informs the Commission the fire code states that direct access to the fire hydrant be clear and accessible distant around the hydrant of three feet.

Police Chief Chuck Rummel states there are two car lengths painted in yellow near the corners is probably because of visibility issues.

President Johnson would like the Fire Chief Sivak, Police Chief Rummel and City Engineer Soehren to review this issue pertaining to parking near a corner.

President Johnson states there is no question that the City does a lot of things well but taking care of the city park is not one of them and we need to do a better job on that issue.

President Johnson closed the public hearing at 6:45 p.m.

5:40 PM

ULTEIG ENGINEERING TECH MEMO 4 WASTEWATER TREATMENT PLANT ASSESSMENT

Mike Berg and Karla Olson from Ulteig Engineering presented the Commission with the wastewater treatment facility master plan results. They presented options for moving forward on the master planning process. Ms. Olson explained the report on hydraulics, organic loading, ammonia limit, future regulations, facility condition, odor control to review the deficiencies. The rehab master lift station is an alternative and this would cost \$1,950,000 and this would have a 20 year life with rehabbing the existing station. Olson states the condition of the structure of the lift station was found to not need replacement and the issue of accessibility with the external stairway will be addressed. Ms. Olson explained their recommendations; master lift station upgrade, aeration system upgrades, rapid infiltration basins, emergency power, external stairway to master lift station, control structure replacement, river monitoring station, pump for French drain and flow meters. Ms. Olson reported the facility is performing very well at this time. Ms. Olson lists six areas of deficiency: Deficiencies related to hydraulic capacity, organic loading capacity, meeting ammonia limits, equipment condition, and odor control. The focus is on aeration ponds as the main treatment of this facility. There is no ammonia reduction and this is usually not seen and no cause for concern. With the growth of the city, performance analysis is a concern as the loading constraint is getting close to 100%. This could lead to be an issue of odors and reduction in treatment. Aeration of a pond reduces the odors produced by that facility. Olson states the City has done good things during the past 10 years with addition some new aeration to keep within good removals and meet discharge permit.

Commissioner Jackson was wondering if this project could be completed in stages.

Ms. Olson explained the number one priority would primarily be the pond aeration. The second priority would be the ammonia limit constraints. Olson states to upgrade the aeration pond may buy some time. Olson states that a five percentage increase in cost per year could be added to the project if it is done in phases. She also stated that Ulteig cannot pinpoint when Dickinson will reach their growth. Ulteig based their current population estimate at 18,700. Olson also presented a schedule to start in April, 2010, design in January 2011, open bids in January 2012 and a completion date of August, 2013.

Mike Berg provided the preliminary engineering report beginning of design phase of the project. Berg provided information on the funding options for the project. Berg states funding would be requested from an Energy Impact Grant, economic development grants and also reviewed will be the loans from the ND Clean Water State Revolving Funds which has a low interest rate of 3.5%. Mr. Berg explained the Cell 3 Hydraulic Improvement Project will be on site in early may and work towards the Heart River Crossing. He states after June 1, 2010 the river will be crossed and the project will be completed in late June.

President Johnson states this is a very big project for the City and after the budget meeting in April the City will have its projects prioritized.

Regent Senior Citizens	Regent	\$ 800.00
Richardton Senior Citizen Organization	Richardton	\$ 2,000.00
Second Forty Club/Senior Citizens Center	Hettinger	\$ 2,000.00
Senior Strutters	Dunn Center	\$ 750.00
Sod Busters Club, Inc.	Bowman	\$ 500.00
South Heart Senior Citizens	South Heart	\$ 3,000.00
Sunset Senior Center	Dickinson	\$ 4,200.00
Taylor Senior Citizens Club	Taylor	\$ 2,000.00
TOTALS		\$ 21,800.00

2. Library Director Retirement

Administrator Shawn Kessel announced the retirement of Library Director Cheryl Tollefson as of April 1, 2010. Kessel reports through Ms. Tollefson's tenure the expansion and renovation of the library had taken place. This facility is appealing to the eye and a very well run building and process. Kessel states Ms. Tollefson will be staying on in an advisory capacity during budgeting process and he wishes her well in the future.

9. ACCOUNTS PAYABLE

MOTION BY: Shirley Dukart

SECONDED BY: Carson Steiner

To approve the accounts payable list as presented along with the additional accounts payable list, numbers 072110 to 72250. Said list is available in the Accounting Office.

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0.

Motion declared duly passed.

10. CITY COMMISSION:

11. PUBLIC ISSUES OF CITY CONCERN NOT ON THE AGENDA:

None.

ADJOURNMENT

MOTION BY: Gene Jackson

SECONDED BY: Shirley Dukart

For adjournment of the meeting at approximately 7:55 PM.

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0.

Motion declared duly passed.

OFFICIAL MINUTES PREPARED BY:

Rita Binstock, Assistant to City Administrator

APPROVED BY:

Shawn Kessel, City Administrator

Dennis W. Johnson, President
Board of City Commissioners

Date: _____