





Tavis questioned if the successful candidate does not have the CDL if the City assists them in obtaining it. Rapp indicated the City does assist the employee in obtaining the license. Rapp stated in the past employees with the license have been helpful in coaching those attempting to obtain it.

MOTION BY: Ray Ann Kilen                      SECONDED BY: Ron Lisko  
To approve the presented job description of Water Utility Operator I with the discussed changes at a B22 on the City's scale.  
DISPOSITION: Motion carried unanimously.

E. Approval of Water Utility Operator II Job Description

Rapp stated he would again like to strike 'when assigned' from essential duty number six. Rapp commented he made a change to the licensing requirements stating that obtaining any one of the class II certifications within two years would be acceptable. Rapp stated if a certification is not received in the two year time frame the employee would be demoted back to the Water Utility Operator I. Tavis questioned if the employee could be moved once a required certification is obtained. Rapp stated he would like to see that but the current system does not allow it. The requirement of four years as a Water Utility Operator I was questioned. Rapp stated unless a candidate works for a comparable entity they will not have the experience and requested it stay as written.

MOTION BY: Ray Ann Kilen                      SECONDED BY: Erv Bren  
To approve the presented job description for Water Utility Operator II with the discussed change at a B23 on the City's scale.  
DISPOSITION: Motion carried unanimously.

F. Other

Cianni stated the next meeting would be at the regular scheduled time and would email the Commission to confirm availability.

6. ADJOURNMENT:

MOTION BY: Erv Bren                              SECONDED BY: Ron Lisko  
To adjourn the meeting at 10:03 AM.

OFFICAL MINUTES PREPARED BY:

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Kristi Cianni  
Assistant to City Administrator