

**BOARD OF ADJUSTMENT MEETING MINUTES**  
**December 10<sup>th</sup>, 2012**

**OPENING CEREMONIES AND PRESENTATIONS**

**I. CALL TO ORDER**

Chairman Larry Bares called the meeting to order at 7:30 AM.

**II. ROLL CALL**

PRESENT: Larry Bares, Pat Bren, Scott Bullinger, and Trevor Ernst

ABSENT: Blaine Dukart

STAFF: Steve Josephson, Sylvia Sayler

**III. MINUTES**

Minutes of the November 13th, 2012 meeting submitted for approval.

**MOTION BY:** Scott Bullinger      **SECOND:** Pat Bren

To approve minutes of the November 13th, 2012 meeting.

**DISPOSITION:** Motion carried.

**REGULAR AGENDA**

**1. To consider a front yard setback from 25' to 5' at 525 3<sup>rd</sup> Street East.**

Al Fitterer of Al Fitterer Architect PC, Pastor Patrick Schumacher, and Sara Bankman are presenting the variance request. They state that they will be expanding the gathering space in St. Wenceslaus church. They will be expanding to the street, within 5 feet of the property line. They want to be able to improve access and handicapped accessibility. They will also be adding entrances to both ends of the church, and adding a ramp. They would like to be able to have a large gathering area in the interior rather than have it on the exterior sidewalk.

Chairman Bares asks if the steps will remain the same. The steps will be a smaller set of stairs and a ramp with a second entrance. They will be 15 feet from the curb.

Mr. Ernst asks if the existing steps end on the lot line. Mr. Fitterer says they do, and the new steps will be set five feet back from the existing steps.

City/County Planner, Steve Josephson recommends approval. He states that a hardship exists, and that the variance will not have a detrimental impact on the surrounding area.

Chariman Bares opens the hearing for public comment.

Sherriff Clarence Tuhy resides to the east of the church. Has questions if the street were to be widened, but does not object to the project.

**MOTION BY:** Pat Bren                      **SECOND:** Scott Bullinger

Motion to approve the variance request.

**DISPOSITION:** Motion carried.

#### **OTHER BUSINESS**

1. **ADJOURNMENT**

There being no further business to discuss

**MOTION BY:** Pat Bren              **SECOND:** Trevor Ernst

Motion to adjourn meeting.

**DISPOSITION:** Motion carried

PREPARED BY:

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Sylvia Sayler

APPROVED BY:

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Steve Josephson