

## RESOLUTION 24-2021

### RESOLUTION OF THE CITY OF DICKINSON ESTABLISHING RULES FOR THE YOUTH COMMISSION

WHEREAS, it is recognized that a youth perspective on issues which pertain to the youth in the community is an important part of decision making in The City; and

WHEREAS, there is value in increasing communication between adults and youth; and

WHEREAS, there is value in having a mechanism for youth to have a voice in City affairs and issues relating to youth; and

WHEREAS, the City Commission has found and determined that the purpose of the Youth Commission is to foster and encourage civic and neighborhood pride and a sense of identity through the knowledge, understanding, and increased involvement of the City's youth in the City's present and future municipal affairs.

NOW THEREFORE BE IT RESOLVED THAT:

1. There is a need for a Youth Commission to function in the City of Dickinson, which would establish a formal body by which the youth of Dickinson would have a voice in the community.
2. There is hereby established a Youth Commission which shall generally be responsible for studying various problems, activities and other issues of concern to the youth in general, and for advising The City Commission on matters pertaining to issues involving the youth of Dickinson.

#### Membership/Organization

- i. The Youth Commission shall consist of ten (10) members. The members shall be students who are entering grades 10 through 12. Membership for the students requires residency in the incorporated limits of the City of Dickinson or residency in the unincorporated areas of the Stark County, which have a Dickinson mailing address.
  - ii. Members shall serve a term of one (1) year and until their successors are appointed and qualified.
  - iii. The Commission shall appoint one (1) primary member and one (1) alternate to serve as one voting member on the following City Committees and Boards:
    1. To be determined
  - iv. In addition to all Youth Commission meetings, the primary member shall attend all meetings of the Board or Committees they are appointed to. If the primary member is not able to attend the meeting of the Board or Committees they are assigned, it shall be the responsibility of the alternate to attend the meeting. If the primary member misses three (3) meetings of the Board or Committee the Youth Commission shall appoint a new primary member, and if necessary, a new alternate.
  - v. Liaisons shall provide a monthly report to the Youth Commission and be responsible for conveying the Youth Commission's input to the Board or Committee.
  - vi. A majority of members shall constitute a quorum for the purpose of transacting business.
  - vii. Commission members shall serve without compensation, provided that, with advance budgetary approval of the City Commission, the actual and necessary expenses (if any) incurred by the members in the conduct of City Business shall be reimbursable pursuant to the current Commission.
3. The Commission shall hold a regular meeting at least once each month between September and June. The Commission shall establish a regular time and location for its meetings and shall otherwise call and conduct its meetings in compliance with the provisions of the State of North Dakota.

4. The Commission shall elect a Chair and Vice-Chair, both of whom shall serve at the pleasure of the Commission. Terms of office shall be for one (1) year and shall begin on the first meeting in September and end the following June.
5. Minutes of the actions taken during its meetings shall be kept and filed with the City Administrator.
6. Meeting attendance requirements will conform with all current City Resolutions and Policies.
7. The duties of the Commission shall include the following:
  - a. Foster greater involvement of youth in municipal government affairs.
  - b. Study problems, activities, and concerns of youth, especially as they relate to municipal programs or projects of the City of Dickinson.
  - c. Hold forums on problems, activities and concerns of youth, either alone or in conjunction with other governmental agencies and community organizations, as the Commission deems desirable.
  - d. Review municipal matters referred to the Commission by the City Commission or other City boards, committees, or commissions and, as appropriate, make recommendations on those matters.

Dated this 2nd day of August, 2021.

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Scott Decker, President  
Board of City Commission

ATTEST:

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Brian Winningham, City Administrator