



City of Dickinson

99 2nd Street East • Dickinson, ND 58601
Phone 701-456-7815, 701-456-7000
www.dickinsongov.com

PUBLIC SPACE MANAGEMENT ANNUAL PERMIT APPLICATION

Information required with application:

- Concept drawing of sidewalk layout plan
- Proof of insurance
- Alcohol?** YES NO
- Minimal area (3 ft x3 ft)

*Fee Schedule:

- 3x3 area or smaller \$50
- Up to 25' storage frontage \$250
- 26'-50' storage frontage \$500
- Over 50' storage frontage \$750
- Yearly Renewal w/no change \$200

*Fee due after staff approval and permit is issued.

Applicant Name: _____

Address: _____

Email: _____ Phone: _____

Business Information – Name & Location of Business that will use permit

Business Name: _____ Phone: _____

Business Address: _____

Business Owner: _____ Phone: _____

Email Address: _____

Property Owner: _____ Phone: _____

Email Address: _____

Operations Plan

Total square feet of public way to be used: _____

Length & Width along sidewalk: _____ Proposed Seating Capacity: _____

Hours of operation: _____ Days of operation: _____

I certify that the information in this application and any other materials submitted in the course of my application for a Public Space Management Permit is true to the best of my knowledge. I agree to comply with all City Ordinances, Policies, and State Laws regulation activities covered by this permit.

Applicant Signature

Date

Concept Drawing

In the space below, provide a drawing of your concept.

Include the entire sidewalk area adjacent to your business, showing all features and obstructions on the sidewalk and street names. Indicate the area(s) you plan to use as your Area of Operation and the distance between your Area of Operation and any sidewalk features or obstructions within 10 feet.

This drawing will allow City staff to familiarize themselves with your concept before scheduling a site visit.

This application has been reviewed by the DPD for compliance with City Ordinances, Policies, and State laws.

Approved Denied (If applicable)

_____ Date

Dickinson Police Department

This application has been reviewed by the Building Department for compliance with the City of Dickinson's building code.

Approved Denied:

_____ Date

Building Official

Notes/Comments: _____
