



*City of Dickinson*

99 2nd Street East • Dickinson, ND 58601

Phone 701-456-7815, 701-456-7000

[www.dickinsongov.com](http://www.dickinsongov.com)

**SIGN PERMIT APPLICATION**

PROPERTY ADDRESS/SITE LOCATION/PARCEL IDENTIFICATION #:

\_\_\_\_\_

BUSINESS NAME: \_\_\_\_\_

TYPE OF BUSINESS: \_\_\_\_\_ ZONING DISTRICT: \_\_\_\_\_

OWNER'S NAME: \_\_\_\_\_ PHONE NUMBER: \_\_\_\_\_

APPLICANT'S NAME: \_\_\_\_\_ PHONE NUMBER: \_\_\_\_\_

APPLICANT'S EMAIL: \_\_\_\_\_

SIGN COMPANY NAME: \_\_\_\_\_

SIGN COMPANY EMAIL: \_\_\_\_\_

SIGN DESCRIPTION:

TYPE:         GROUND     PYLON     WALL     OTHER \_\_\_\_\_  
MESSAGE:    ON-PREMISE \_\_\_\_    OFF-PREMISE \_\_\_\_    NUMBER OF SIGNS: \_\_\_\_\_

**\*\*\* PLEASE ATTACH SITE PLAN AND ENGINEERED DESIGN REQUIRED FOR SIGN PERMIT \*\*\***

AREA OF SIGN: HEIGHT \_\_\_\_\_ X WIDTH \_\_\_\_\_ = \_\_\_\_\_ SQ FT

OVERALL SITE SIGNAGE SQUARE FOOTAGE: \_\_\_\_\_

**ADD ADDITIONAL SIGN INFORMATION BELOW, APPLICATIONS MARKED SEE ATTCHED WILL BE DENIED:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

LENGTH OF BUILDING FRONTAGE FACING STREET OR PARKING LOT (BUILDING SIGN): \_\_\_\_\_

LENGTH OF STREET FRONTAGE (DETACHED SIGN): \_\_\_\_\_

**ADD ADDITIONAL SIGN INFORMATION BELOW, APPLICATIONS MARKED SEE ATTCHED WILL BE DENIED:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

SIGN HEIGHT: \_\_\_\_\_ FT (On-premise signs measure at centerline of road – Off-premise at sign base)

ACTUAL SETBACKS: FRONT: \_\_\_\_\_ FT REAR: \_\_\_\_\_ FT    SIDE: \_\_\_\_\_ FT    SIDE: \_\_\_\_\_ FT

MATERIAL: FACE: \_\_\_\_\_    FRAME: \_\_\_\_\_    SUPPORT: \_\_\_\_\_

**ADD ADDITIONAL SIGN INFORMATION BELOW, APPLICATIONS MARKED SEE ATTCHED WILL BE DENIED:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ENGINEERED STRUCTURAL DESIGN:

FOOTING  FOUNDATION  PIER  FASTNER DETAIL  ATT. STAMPED DESIGN  SIGN

ILLUMINATION: NO \_\_\_ YES \_\_\_ (Internal and/or External) \_\_\_\_\_

I certify that all information and attachments to this application are true and correct to the best of my knowledge.

APPLICANT'S SIGNATURE: \_\_\_\_\_

**TOTAL COST OF SIGN(S):** \_\_\_\_\_

This application is  APPROVED  DENIED \_\_\_\_\_

Building Official

Date

Comment(s): \_\_\_\_\_

**Owner's Affidavit**

I, \_\_\_\_\_, upon being duly sworn, hereby swear and affirm that I am

the owner of the property identified herein and hereby provide my consent to the placement of the off-premises sign described herein upon the property.

Owners Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_

STATE OF \_\_\_\_\_ )

) ss

COUNTY OF \_\_\_\_\_ )

On this \_\_\_\_\_ day of \_\_\_\_\_, in the year \_\_\_\_\_,

before me personally appeared \_\_\_\_\_, known to me to be the person that is described

herein and who executed the within and foregoing instrument and acknowledged to me that he or she

executed the same.

\_\_\_\_\_  
Notary Public

County of \_\_\_\_\_

State of \_\_\_\_\_

Notary Stamp

